

COMPLIANCE ADVISORY PANEL

Meeting Minutes

August 13, 2015

Via Conference Call hosted by Ohio EPA/OCAPP, Central Office, Columbus

CAP members	Present: Steve Bowser, Jeff Morris, Bill Hayes Absent: Laurie Stevenson, James Pilcher, Kara Allison
Others present:	Rick Carleski, Mike Kelley, Ohio EPA/OCAPP; Todd Nein, Ombudsman/OAQDA

Note: The quarterly meeting schedule for May 14 was canceled.

Roll call: Rick opened the meeting at 10:03 a.m. followed by introductions and roll call.

Welcome and announcements: Rick welcomed all attendees as voluntary CAP Chair Kara Allison was unavailable.

Update on CAP activities: CAP members confirmed they received the Outlook appointment for the next quarterly CAP meeting on November 12. Steve Bowser's appointment expired on June 19. Steve explained he will not be seeking reappointment due to his upcoming retirement. He offered to pass that message to the National Federation of Independent Businesses, which advocated for his appointment in 2011. There is no further update on appointments for the one remaining small business representative or the two public representatives.

Ombudsman update: Todd reported the Ohio Air Quality Development Authority completed the first financing package under its new program options that cover \$30,000 of principal or 30 percent of project costs, whichever is less. The package provided \$30,000 of principal for a \$2 million project involving onsite crushing and reuse of demolished concrete and net air quality benefits due to reductions in fugitive dust and truck exhaust emissions. OAQDA continues its marketing efforts and has received inquiries related to dry cleaners, add-on thermal oxidizers, and organics recycling.

OCAPP updates: The Agency completed the merger of OCAPP into the Division of Environmental and Financial Assistance (DEFA) in May. OCAPP retains its name as one-third of DEFA. The other units that comprise DEFA include the Office of Financial Assistance, which approves and processes loans for water infrastructure improvements and now includes the recycling and litter prevention grant program (formerly part of OCAPP). The Office of Customer Support (OSC) will handle central administration and outreach functions and will assume duties for the OCAPP newsletter, publications, and webinars. CAP members should notice the change in regular monthly e-updates and newsletter branding.

Rick reported the 2014 Annual program report was sent to U. S. EPA on June 22, 2015, and CAP members should have received a copy via e-mail. Please contact Rick for any questions about the report data.

Since the February 12 CAP meeting, OCAPP conducted four webinars: 1) E3 Award Winner Examples, 2) Regulations for Landfills that Accept Asbestos, 3) Harmful Algal Blooms and Community Loans and Grants, and 4) E3 Award Program (Structure and Process). OCAPP continues to update its extensive

library of compliance assistance and pollution prevention publications and CAP comments will be solicited for any new or significantly revised publications.

Mike reported the E3 Awards Program has been significantly revised. The Achievement Level replaces the Bronze Level, the award application has been streamlined and made more flexible, and internal processing changes have been implemented to handle more awards annually. It is Director Butler's wish to increase the visibility and number of awardees in the program, most notably at the Gold Level. OCAPP is working on a number of Director PR visits to Gold Level winners, which will include press releases and feature videos for the DEFA web site. The deadline for the Silver Level applications is August 28.

Agenda & Next Meeting: The next meeting is scheduled for **10 a.m. – noon on Thursday, November 12 14, 2015 via Conference call, hosted by Ohio EPA/OCAPP.** Agenda to include:

- Introductions of new CAP members
- Schedule and format for 2016 quarterly meetings
- OCAPP and OAQDA activity updates
- Future direction of CAP
- U.S. EPA Support role

Adjournment: The meeting adjourned at 11:10 a.m.

Respectfully submitted,

Rick Carleski, OCAPP Manager/CAP Secretariat