

**Meeting Minutes**  
**Tuesday May 18, 2021**  
**Via Microsoft Teams hosted by Ohio EPA/OCAPP**

**CAP members Present via Teams:** Glorianna Corman, John Pierko, Ben Stratton and Dan Sowry

**Absent:** Christina O’Keeffe, Rep. Shane Wilkin

**Non-member participants:** Jerry Rouch, Steve Canter, Brooke Grant, Lexie Andrews and Jessica Cáceres

**Roll Call:** Lexie opened the meeting at 10 a.m. followed by introductions and roll call.

**Opening Remarks:** Lexie kicked the meeting off by introducing herself (Ohio EPA’s Office of Compliance Assistance and Pollution Prevention (OCAPP) Supervisor. Lexie then handed the presentation off to Division of Environmental and Financial Assistance (DEFA) Assistant Chief, Dan Sowry.

**Ohio EPA Updates:** Dan Sowry provided an update about current projects OCAPP is working on sycg as short informational tutorials and a virtual sustainability conference set for September 21—23, 2021. Dan shared that the goal of the conference is to encourage attendees to take the sustainability journey, as well as how to implement and celebrate sustainability in their respective organizations. The conference will also include a virtual recognition ceremony. Dan asked the CAP members to attend and share any speaker recommendations.

Next Dan shared that Ohio EPA is moving their website to the Innovate Ohio Platform with a launch date goal of December 2021. Dan also informed the group that OCAPP is going through a reorganization, adding new positions, and has merged The Sustainability Unit and the Recycling and Litter Prevention units into a new unit, the Recycling and Sustainability Unit (RSU). This unit will run the Ohio Materials Market Place (OMM), Encouraging Environmental Excellence Recognition Programs, and the Recycling and Litter Prevention Grants. The grant program was just given an increased spending authority of two million dollars for this cycle, which helps to fund 117 grant applications. Next Dan shared that Alexis Andrews was nominated as the Small Business Environmental Assistance Program alternate representative for Region V. Alexis will serve for one year as the alternative and one year as the representative for Region V and will also serve on the National Steering Committee for SBEAP. The SBEAP Annual training is schedules for the first week of June.

**SBO Updates:** Brooke Grant provided an update about OAQDA, sharing that to date this fiscal year, they have been able to work with seven different small businesses for projects totaling 1.3 million in financing assistance with \$180,000 grant dollars. OAQDA is also looking at a new communication strategy set for late July. OAQDA is also working on a clean air improvement project.

**Agenda & 2021 Meeting Schedule:** Lexie shared that the remaining meetings for 2021 will take place on August 17 and November 16.

**Adjournment:**

The meeting adjourned at ~11:00 am

Respectfully submitted,

Alexis Andrews, OCAPP Supervisor/CAP Secretariat