

CESSATION OF REGULATED OPERATIONS CHECKLIST

<input type="checkbox"/> Permanent Cessation	<input type="checkbox"/> Temporary Discontinuation	<input type="checkbox"/> Requesting Waiver for Temporary Discontinuation
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COMPANY:

Name:		EPA ID#:	
Street:		City:	
County:		State:	Ohio
Telephone Number:		Fax Number:	
Zip:			

OWNER/OPERATOR:

Name:		EPA ID#:	
Street:		City:	
County:		State:	
Telephone Number:		Fax Number:	
Zip:			

CONTACT PERSON OR PRINCIPLE OFFICE INFORMATION

Name:		EPA ID#:	
Street:		City:	
County:		State:	
Telephone Number:		Fax Number:	
Zip:			

If the following applies, check the appropriate box and provide information:

<input type="checkbox"/> Holder of First Mortgage	<input type="checkbox"/> Fiduciary	<input type="checkbox"/> Receiver	<input type="checkbox"/> Indentured Trustee
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Name:		EPA ID#:	
Street:		City:	
County:		State:	
Telephone Number:		Fax Number:	
Zip:			
Affiliation:			

INSPECTION INFORMATION

NAME	AFFILIATION	PHONE NUMBER
Inspectors:		
Facility Rep(s):		

Inspection Dates:		Time(s):	
Inspection Announced?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If so, how much advance notice given?	

TEMPORARY DISCONTINUATION OF REGULATED OPERATIONS WAIVER REVIEW CHECKLIST			
1.	If the facility is temporarily discontinuing all regulated operations for a period exceeding three hundred sixty-five days. Did they submit a request within 45 days after discontinuation of all regulated operations, using form EPA 0327? [ORC §3752.10(A) and OAC rule 3745-352-40(A)]		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2.	Did the application include two copies of a facility operation and maintenance (O&M) plan? [OAC rule 3745-352-40(A)(1)]		Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	a.	Did the O&M plan include a brief description of the following: [OAC rule 3745-352-40(A)(1)(a)]	
	i.	The facility name, address and other appropriate location identification, e.g, longitude and latitude? [OAC rule 3745-352-40(A)(1)(a)(i)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	ii.	Land use of adjacent properties? [OAC rule 3745-352-40(A)(1)(a)(ii)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	iii.	The regulated operations including all use, treatment, and storage of regulated substances which occurred at the facility within the last year years from the filing date of the waiver application? [OAC rule 3745-352-40(A)(1)(a)(iii)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	b.	Does the facility O&M plan contain a schedule to implement the tasks contained within? [OAC rule 3745-352-40(A)(1)(b)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	c.	Does the facility O&M plan contain a statement indicating that a certified "Spill Prevention Control and Countermeasure" plan is kept on file at the facility if the facility is subject to the requirements of 40 C.F.R. Part 112? [OAC rule 3745-352-40(A)(1)(c)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	d.	Does the facility O&M plan contain a plan for complying with the security requirements in OAC rule 3745-352-30? [OAC rule 3745-352-40(A)(1)(d)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	e.	Does the facility O&M plan include a statement indicating that an evacuation plan, which describes, at a minimum, the evacuation signals, primary evacuation routes, and alternate evacuation routes to be utilized in situations when the primary exits are blocked, must be kept on file at the facility if more than ten people are to be on the facility in any twenty-four hour period? [OAC rule 3745-352-40(A)(1)(e)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	f.	Does the facility O&M plan include a description of all measures to be taken to prevent environmental contamination, including, but not limited to [OAC rule 3745-52-352-40(A)(1)(f)]:	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>

	i.	Where and how each regulated substance is to be stored? [OAC rule 3745-52-352-40(A)(1)(f)(i)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	ii.	Precautions taken to prevent ignition or reaction of ignitable or reactive regulated substances? [OAC rule 3745-52-352-40(A)(1)(f)(ii)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	iii.	Location of fire extinguishers and spill containment materials? [OAC rule 3745-52-352-40(A)(1)(f)(iii)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	iv.	An inspection and maintenance plan for all measures taken to prevent environmental contamination? [OAC rule 3745-52-352-40(A)(1)(f)(iv)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
3.	If the facility has requested a waiver to temporarily discontinue all regulated operations at the facility, does the request include the following? [OAC rule 3745-352-40(A)(2)]:		Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	a.	A description of why temporary discontinuance of regulated operations will be longer than three hundred and sixty-five days?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	b.	A certification stating when the regulated operations will resume at the facility?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	c.	Was the certification statement signed and dated by a corporate officer or the owner of the facility?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
4.	If the facility was not able to resume regulated operations on or before the date by which regulated operations should resume, as specified in the director's order approving the waiver, did the facility complete one of the following? [OAC rule 3745-352-40(C)]:		Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	a.	Ask the director to renew the waiver?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	b.	Comply with paragraphs (A)(1)(b) to (A)(1)(c) and (A)(2) of OAC rule 3745-350-20?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
5.	If regulated operations at a facility are expected to be discontinued for greater than three hundred sixty-five days after the date indicated in the certification required by OAC rule 3745-352-20(B)(1); was a request submitted to the director for a waiver no later than forty-five days after the date a facility was purchased which has temporarily discontinued all regulated operations? [OAC rule 3745-352-40(D)]		Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
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SECURITY & WARNING SIGNS REQUIREMENTS OF OWNER/OPERATOR [ORC §3752.07 AND OAC RULE 3745-352-30]					
6.	Did the owner/operator secure the facility against unauthorized entry using one or more of the following methods? [OAC rule 3745-352-30(A)]		Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	a.	Boarded, locked or used other means to secure all windows, doors and other potential means of entry?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	b.	Provided fencing?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

	c.	Provided lighting and a surveillance system?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	d.	Provided security through the employment of a guard or security service?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	e.	Demonstrated to the satisfaction of the Director or his/her designee that the proposed security measures secure against unauthorized entry?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
7.		Did the owner/operator post warning signs in publicly visible locations about each building or structure and each outdoor location of operation that at a minimum includes all of the following? [OAC rule 3745-352-30(B)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	a.	Are warning signs posted at all facility access locations?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	b.	Are there enough warning signs to alert persons that the building, structure, or outdoor location contains or is contaminated with regulated substances?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	c.	Do the warning signs prohibit trespassing and state the following: "The building, structure, or outdoor location of operation contains or is contaminated with regulated substance that may endanger public health or safety if released into the environment"?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	d.	Does each warning sign posted comply with all of the following requirements?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	i.	Is each warning sign posted on or near the building, structure, or outdoor location that contains or is contaminated with a regulated substance? [OAC rule 3745-352-30(B)(1)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	ii.	Does each warning sign posted near a building, structure, or outdoor location that contains ignitable regulated substances include the words "No Smoking"[OAC rule 3745-352-30(B)(2)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	iii.	Is all writing on each warning sign legible from a distance of at least twenty-five feet? [OAC rule 3745-352-30(B)(3)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	iv.	Is each warning sign constructed to withstand weathering, and is firmly affixed to secure against removal? [OAC rule 3745-352-30(B)(4)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
8.		Did the owner/operator maintain entry barriers and warning signs required in OAC rule 3745-352-30(A) and (B) by doing the following? [OAC rule 3745-352-30(C)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	a.	Inspect entry barriers and warning signs at least every seven days, or as agreed upon in writing by the director, county sheriff's department, or the local police department?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	b.	Record the condition of each entry barrier, security measure, and warning sign in an inspection log?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	c.	Repair or replace any damaged, lost, or removed entry barrier, warning sign, or other security measure promptly after it is discovered it is damaged or missing?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

Facility Name/Inspection Date]
[ID Number]

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