

**PERMANENT CESSATION
OF REGULATED OPERATIONS CHECKLIST**

INSPECTION INFORMATION			
	NAME	AFFILIATION	PHONE NUMBER
Inspectors:			
Facility: Rep(s)			
Inspection Dates:		Time(s):	
Inspection Announced?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If so, how much advance notice given?	

NOTE: Cessation of Regulated Operations (CRO) laws and rules apply to a facility that is a reporting facility where CRO has occurred or will occur and is not exempt (OAC rule 3745-352-10).

30-DAY REQUIREMENTS

1.	Did the owner/operator of the reporting facility submit a notice of the cessation of all regulated operations (CRO) on form EPA 0327 no later than 30 days after CRO to the following: [ORC §3752.04 and OAC rule 3745-352-20(A)(1)(a)]					
	a. Director of Ohio EPA?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>		
	b. Local Emergency Planning Committee?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>		
	c. Local Fire Department?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>		
2.	Did the owner/operator designate a contact person? [ORC §3752.05 and OAC rule 3745-352-20(A)(1)(c)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>		
3.	Did the owner/operator include the following information about the contact person: [ORC §3752.05(B) and OAC rule 3745-352-35(B)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>		
	a. Address of principal office of the owner/operator? [3745-352-35(B)(1)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>		
	b. Business or residence address? [3745-352-35(B)(2)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>		
	c. Telephone number of contact person? [3745-352-35(B)(3)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>		
	d. Date the contact person began serving as the designated contact. [3745-352-35(B)(4)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>		
4.	Has the contact person or their information changed? [ORC §3752.05(C) and OAC rule 3745-352-35(D)] If so:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>		
	a. Did the owner/operator or contact person provide the Director with the updated contact information within 14 days of the change? [ORC §3752.05(C) and OAC rule 3745-352-35(D)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>		

90-DAY REQUIREMENTS

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5.	Did the owner/operator make a written certification on form EPA 0329 to the Director concerning the completion of the removal action no later than 90 days after CRO? [ORC §3752.06(A)(6) and OAC rule 3745-352-20(A)(2)(g)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
<i>NOTE: The owner/operator may receive approval from the Director to extend the 90-day period. [ORC §3752.06(B) and OAC rule 3745-352-20(A)(3)].</i>				
6.	Does the owner/operator hold a valid hazardous waste facility installation and operation permit or renewal permit or has obtained a generator identification number issued under the state's hazardous waste program? [ORC §3752.06(C) and OAC rule 3745-352-20(A)(2)(h)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
7.	Did the owner/operator submit to the Director a copy of the most recent emergency and hazardous chemical inventory form that was submitted to the State Emergency Response Commission (SERC), including a statement indicating whether any asbestos-containing materials are present at the facility? [ORC §3752.06(A)(1) and OAC rule 3745-352-20(A)(2)(a)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
8.	Did the owner/operator submit to the Director a copy of the current hazardous chemical list or each material safety data sheet that the owner/operator is required to have on file with the SERC? [ORC §3752.06(A)(2) and OAC rule 3745-352-20(A)(2)(b)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
9.	Did the owner/operator submit a list of every stationary tank, vat, electrical transformer, and vessel of any type that contains or is contaminated with regulated substances and that is to remain at the facility? [ORC §3752.06(A)(3) and OAC rule 3745-352-20(A)(2)(c)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
10.	Did the owner/operator drain or remove all regulated substances from each stationary tank, vat, electrical transformer, and vessel and from all piping, which is to remain at the facility? [ORC §3752.06(A)(4) and OAC rule 3745-352-20(A)(2)(d)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
11	Did the owner/operator do one or more of the following:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
a.	Transfer the regulated substances to another facility owned or operated by the owner/operator? [ORC §3752.06(A)(4)(a) and OAC rule 3745-352-20(A)(2)(d)(i)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
b.	Transfer ownership of the regulated substances to another person through sale or otherwise? [ORC §3752.06(A)(4)(b) and OAC rule 3745-352-20(A)(2)(d)(ii)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
RMK				
11	c. Transfer the regulated substances off-site in compliance with applicable waste management laws? [ORC §3752.06(A)(4)(c) and OAC rule 3745-352-20(A)(2)(d)(iii)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
12.	Did the owner/operator remove from the facility all debris, non-stationary equipment and furnishings, non-stationary containers, and motor vehicles and rolling stock that contain or are contaminated with a regulated substance? [ORC §3752.06(A)(5) and OAC rule 3745-352-20(A)(2)(d)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
13.	Did the owner/operator do one or more of the following:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

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	a.	Transfer the debris, equipment, furnishings, containers, and motor vehicles and rolling stock to another facility owned and operated by the owner/operator? [ORC §3752.06(A)(5)(a) and OAC rule 3745-352-20(A)(2)(d)(i)].	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	b.	Transfer ownership of the debris, equipment, furnishings, containers, and motor vehicles, and rolling stock to another person through sale or otherwise? [ORC §3752.06(A)(5)(b) and OAC rule 3745-352-20(A)(2)(d)(ii)].	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	c.	Cause the debris, equipment, furnishings, and containers to be transported off-site in compliance with applicable waste management laws and regulations? [ORC §3752.06(A)(5)(c) and OAC rule 3745-352-20(A)(2)(d)(iii)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
14.		Did the owner/operator record in a log the standard industrial method used to remove the regulated substance from each item? [OAC rule 3745-352-20(A)(2)(e)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
SECURITY & WARNING SIGNS REQUIREMENTS OF OWNER/OPERATOR [ORC §3752.07 AND OAC RULE 3745-352-30]			
15.		Did the owner/operator secure the facility against unauthorized entry using one or more of the following as provided in OAC rule 3745-352-30 not later than 30 days of CRO? [ORC §3752.07(A) and 3745-352-20(A)(1)(b)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	a.	Boarded, locked, or used other means to secure all windows, doors and other potential means of entry? [ORC §3752.07(A) and 3745-352-30(A)(1)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	b.	Fencing? [3745-352-30(A)(2)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	c.	Lighting and a surveillance system? [3745-352-30(A)(3)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	d.	Guard or security service? [3745-352-30(A)(4)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	e.	Demonstrated to the satisfaction of the Director or his/her designee that the proposed security measures secure against unauthorized entry? [3745-352-30(A)(5)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
RMK			
16.		Did the owner/operator post not later than 30 days of CRO a sufficient number of warning signs that state, "The building, structure, or outdoor location of operations contains or is contaminated with regulated substances that may endanger public health or safety if released into the environment." and comply with the following requirements? [ORC §3752.07(A) and OAC rule 3745-352-30(B)]:	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	a.	Are warning signs posted on or reasonable proximate to, the building, structure or outdoor location in sufficient number to alert people? [OAC rule 3745-352-30(B)(1)]	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>

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	b.	Are warning signs posted on or reasonably proximate to, locations that contains ignitable regulated substances and includes the language, "No Smoking?" [OAC rule 3745-352-30(B)(2)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	c.	Are warning signs legible from a distance of at least 25 feet? [OAC rule 3745-352-30(B)(3)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	d.	Are warning signs constructed to withstand weather and to be firmly affixed to secure against removal? [OAC rule 3745-352-30(B)(4)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

17.	Are entry barrier and warning signs maintained to secure against unauthorized entry by the following measures: [ORC §3752.07(A) and OAC rule 3745-352-30(C)]				
	a.	Inspected weekly or as agreed by the Director, county sheriff's department or local police department? [OAC rule 3745-352-30(C)(1)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	b.	Is the condition of each entry barrier, security measure, and warning sign recorded in an inspection log? [OAC rule 3745-352-30(C)(2)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	c.	Has prompt repair or replacement after discovery of damage, lost or removed entry barrier, warning sign, or other security measures occurred? [ORC §3752.07(B) and OAC rule 3745-352-30(C)(3)]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

ADDITIONAL MULTI-MEDIA QUESTIONS

If the owner/operator holds a valid hazardous waste installation and operation permit or renewal permit or has obtained a generator identification number issued under the state's hazardous waste program, the following four questions may apply.

HAZARDOUS WASTE REQUIREMENTS

18.	Did the facility have an I.D. number? If so:		Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	a.	Has the owner/operator submitted a deactivation request letter?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
	b.	Does the owner/operator have a need to keep the EPA ID # active?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

NOTE: Submit a copy of the final CRO letter to Central Office for I.D. deactivation. If the facility continues to need its I.D. number, instruct the owner/operator to submit a deactivation request letter once the I.D. is no longer needed.

19.	Were there any <90-day accumulation units for hazardous waste?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
Describe the location(s) of the Unit(s):					
	a.	Were generated hazardous wastes handled in accordance with all applicable requirements of Chapter 3745-52 of the Administrative Code? [3745-66-14]	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
20.	If the facility was a large quantity generator accumulating hazardous waste, prior to closing the facility, were all the following conditions met? [3745-52-17(A)(8)]		Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>

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	a.	Has the generator notified Ohio EPA of the closure by completing the following? [3745-52-17(A)(8)(b)]	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
	i.	Notified Ohio EPA using Ohio EPA form EPA 9029 no later than thirty days prior to closing the facility? [3745-52-17(A)(8)(b)(i)]	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
	ii.	Notified Ohio EPA using Ohio EPA form EPA 9029 within ninety days after closing the facility that the facility has complied with the closure performance standards in OAC rule 3745-52-17(A)(8)(c) for tanks or containers or 3745-52-17(A)(8)(d) for drip pads? [3745-52-17(A)(8)(b)(ii)]	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
	iii.	If additional time to clean close is required, has the generator notified Ohio EPA using Ohio EPA form EPA 9029 within seventy-five days after their initial notification to request an extension and provided an explanation why additional time was required? [3745-52-17(A)(8)(b)(iii)]	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>

21.		At closure, has the generator closed the waste accumulation units or facility in a manner that conforms to the following? [3745-52-17(A)(8)(c)(i)]	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
		Minimized the need for further maintenance by controlling, minimizing, or eliminating, to the extent necessary to protect human health and the environment, the post-closure escape of hazardous waste, hazardous constituents, leachate, contaminated run-off, or hazardous waste decomposition products to the ground water or surface water or to the atmosphere. [3745-52-17(A)(8)(c)(i)(a)]	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
		Removed or decontaminated all contaminated equipment, structures, and soil, and any remaining hazardous waste residues from waste accumulation units including containment system components (pads, liners, etc.), contaminated soils and subsoils, bases, and structures and equipment contaminated with waste, unless paragraph (D) of rule 3745-51-03 of the Administrative Code applies. [3745-52-17(A)(8)(c)(i)(b)]	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
		Any hazardous waste generated in the process of closing either the generator's facility or units accumulating hazardous waste was managed in accordance with all applicable standards of Chapters 3745-52, 3745-53, 3745-65 to 3745-69, 3745-256, and 3745-270 of the Administrative Code, including removing any hazardous waste contained in these units within ninety days after generating the hazardous waste, and managing these wastes in a hazardous waste permitted treatment, storage and disposal facility or a facility operating under permit by rule. [3745-52-17(A)(8)(c)(i)(c)]	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
		If the generator demonstrated that any contaminated soils and wastes could not be practicably removed or decontaminated as required in paragraph (A)(8)(c)(i)(b) of this rule, then was the waste accumulation unit closed and post-closure care performed in accordance with the closure and post-closure care requirements that apply to landfills (rule 3745-68-10 of the Administrative Code)? For the purposes of closure, post-closure, and financial responsibility, such a waste accumulation unit is then considered to be a landfill, and the generator shall meet all the requirements for landfills specified in rules 3745-66-10 to 3745-66-21 and rules 3745-66-40 to 66-48 of the Administrative Code. [3745-52-17(A)(8)(c)(i)(d)]	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
		Pertaining to closure for drip pad waste accumulation units, did the generator comply with the closure performance requirements of OAC	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>

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	rules 3745-52-17(A)(8)(b), 3745-52-17(A)(8)(c)(i)(a), 3745-52-17(A)(8)(c)(i)(c) and 3745-69-45(A) and (B)? [3745-52-17(A)(8)(d)]	
AIR DIVISION REQUIREMENTS		
22.	Will there be building demolition or renovation? If yes:	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	Has a <i>Notification of Demolition and Renovation Form</i> been submitted to the Ohio EPA Air Division or local air agency? If not:	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	Notify the appropriate air division	
<p><i>NOTE: Facility demolition work (even partial demolition) requires notification to Ohio EPA or local air agency regardless of whether asbestos is involved as required by the National Emission Standard for Hazardous Air Pollutants (NESHAPS) Standard for Asbestos. Notification requirements are found in OAC 3745-20-03 and 40 CFR §61.145(b).</i></p>		
DDAGW REQUIREMENTS		
23.	Are there any wells on the property? If yes:	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	Notify DDAGW	
SOLID WASTE REQUIREMENTS		
24.	Is there open dumping of solid waste on the property?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
	If yes has Solid Waste been Notified	
RMK		