



## **Lead Service Line Inventory and Mapping Grant Guidelines**

**Division of Drinking and Ground Waters  
P.O. Box 1049  
Columbus, OH 43216-1049  
Phone: 614-644-2752**

**Website:** <http://epa.ohio.gov/ddagw>  
**Email:** [DDAGW.Grants@epa.ohio.gov](mailto:DDAGW.Grants@epa.ohio.gov)

## I. Introduction

The Ohio Environmental Protection Agency (Ohio EPA) is pleased to announce the second round of the H2Ohio Lead Service Line Inventory and Mapping Grant. This grant opportunity assists public water systems with preparing service line inventories as required by the U.S. EPA Lead and Copper Rule Revisions (LCRR) and to be better positioned for future lead service line replacement projects. Community and non-transient, non-community public water systems are encouraged to apply.

This grant is made possible by Governor Mike DeWine's H2Ohio initiative. H2Ohio is a comprehensive and data-driven approach to reduce harmful algal blooms, improve wastewater, water infrastructure, and prevent lead contamination in Ohio.

## II. Grant Application Guidelines

### a. Deadlines and Review Dates

Applications will be accepted beginning on August 11, 2022 and will remain open until 4:00 PM on September 9, 2022. Grant applications will be reviewed and scored after September 9, 2022. A written award or denial determination will be issued by Ohio EPA within 30 days from the close of the application.

### b. Eligible Activities

Grant funding is restricted to the activities related to the identification, mapping, and integration of service line information into the public water systems asset management program for future replacement of lead service lines. Eligibility of activities will be project specific and determined on a case-by-case basis by Ohio EPA. Eligible activities may include, but are not limited to:

- Activities related to identification and verification of service line materials.
- Activities related to developing an asset inventory and its integration into a Geographic Information System (GIS).
- Activities related to the incorporation of service line information into the public water systems asset management program for future service line replacement planning.

Appendix A lists the service line information that is to be collected as part of service line inventory.

**Construction or replacement activities are not eligible under this grant.**

### c. Review and Selection Process

Applications will be evaluated based on minimum qualifications outlined in the application and on the scoring criterion below. Applicants should explicitly address these criteria as part of their application package submittals. Each application will be rated under a point system, with a total of 50 points possible. Scores will be calculated for each application and ranked accordingly. Final funding decisions will be made based on the score ranking, but other

factors may be considered, including funding availability, geographic diversity of funds and programmatic priorities.

Scoring Criteria	Criteria Description	Points
<b>Value for Service</b>	Please provide a description of the number of service lines that are planned to be identified and/or verified as part of the project.	0 - 20 Points
<b>Project Approach</b>	The project approach will be scored based on the project description. Ohio EPA will consider the approach to identify service lines and readiness to proceed with the overall project.	0 - 20 Points
<b>Previous LSL Mapping and Inventory Grant Award</b>	Has the applicant received H2Ohio LSL inventory and mapping grant funding previously?	No - 10 Points Yes - 0 Points
<b>Total</b>		50 Points

d. Grant Amounts and Project Duration

Individual public water systems can receive up to 50,000 dollars per grant. Ohio EPA will provide an initial release of 75% of the award amount to begin the project. The additional 25% will be released upon request and once proof that the first installment was utilized for eligible expenditures by submitting a project and fiscal report to Ohio EPA. The initial release will be provided once a executed grant agreement is in place.

From the date of the executed grant agreement all grant related activities are expected to be completed within 12-months including the submissions of final project and fiscal reports. If needed, a grant extension of up to 6-months can be requested in writing to [DDAGW.Grants@epa.ohio.gov](mailto:DDAGW.Grants@epa.ohio.gov). If the extension is approved, all grant related activities are expected to be completed within 18-months of the original signed grant contract.

e. Assistance with Applications

Please direct all inquiries to Ohio EPA at (614) 644-2752 or by email at [DDAGW.Grants@epa.ohio.gov](mailto:DDAGW.Grants@epa.ohio.gov)

f. Application Submittal

Application and supplemental information may be submitted by sending a hard copy (paper) application to the address on the cover of this guidance document or e-mailed to: [DDAGW.Grants@epa.ohio.gov](mailto:DDAGW.Grants@epa.ohio.gov).

If you do not receive confirmation within two business days that your application has been received, please call or email the Division of Drinking and Ground Waters.

g. Grant Award Process

1. Applications submitted prior to September 9, 2022 at 4:00 p.m. will be scored and ranked.
2. Ohio EPA will notify the applicant within 30 to 60 days in writing on the award determination. If awarded, the grantee will also be sent a grant agreement to review, sign, and return to Ohio EPA.
3. Once Ohio EPA receives the signed grant agreement, it will be reviewed, signed, and returned to the PWS. Once the fully executed agreement is in place work can begin.
4. Ohio EPA will issue 75% of the total grant award at the start of the project and the additional 25% open request with proof that the initial 75% was utilized for eligible expenditures.
5. The grantee has 12-months from this date to complete the project activities and to submit the final project and fiscal reports. Any unused funds will be required to be returned to Ohio EPA within 30 days of submitting the final project and fiscal report.

**If there are changes to the proposed project during project implementation, please notify Ohio EPA. Ohio EPA will review proposed changes for approval on a case-by-case basis.**

h. State of Ohio Supplier Portal

To enter a signed grant agreement the applicant must have an active State of Ohio Supplier Portal. The Supplier Portal is a self-service application that provides access to register to do business with the state, manage users and view real-time status of purchase orders, invoices, and payment information. Once all closeout documents have been received, reviewed, and approved Ohio EPA will process the reimbursement.

If you are unsure if your organization is signed up for Ohio's Supplier Portal or if you need assistance with creating an account or logging into an existing account, please visit Ohio's Supplier webpage at: [supplier.ohio.gov](https://supplier.ohio.gov). If you have additional questions about Supplier Portal that are not answered here, please contact Ohio OBM Shared Services Contact Center at [OBM.SharedServices@OBM.ohio.gov](mailto:OBM.SharedServices@OBM.ohio.gov) or **1-877-644-6771**, Monday-Friday 8:00am-5:00pm EST.

# **Appendix A – Minimum Lead Service Line Inventory Data**

For each service line served by the system, no matter the material or ownership status, water systems are asked to provide the following information. This table outlines the draft information to be included in the LSL inventory and LSL inventory reporting requirements are subject to change.

Utility Side Information	Required or Optional	Data to be collected
System Site Identification Number	Optional	<i>e.g., 101-5669, 123 Ohio Ave, etc.</i>
LCR Sample Monitoring Point (SMP) ID	Required	LCRXXX or not an LCR SMP
Locational Identifier	Required	Address and the Latitude/Longitude
Is service line metered?	Optional	Yes or No
Lead gooseneck/pigtail currently present?	Required	Yes, No or Unknown
Was a lead gooseneck/ pigtail previously connected to this service line?	Required	Yes, No, Unknown
Current Utility Side SL Material	Required	Lead, Copper, Galvanized, Plastic, Ductile Iron, Lined Cast Iron, Unlined Cast Iron, Unknown - May be Lead, Unknown - No Lead
Previously Lead?	Required	Yes, No, or Unknown
Utility Service Line Diameter	Optional	<i>e.g., 1 inch</i>
Utility Side Installation/ Replacement Date	Optional	<i>e.g., 1974</i>
Current Customer SL Material	Required	<i>Lead, Copper, Galvanized, Plastic, Ductile Iron, Lined Cast Iron, Unlined Cast Iron, Unknown - May be Lead, Unknown - No Lead</i>

Private (customer) Side Information	Required or Optional	Data to be collected
Customer Side Installation/ Replacement Date	Optional	<i>e.g., 1974</i>
Building Type	Optional	SF (Single Family Structure), MF (Multi Family Residence), SCH (School), CC (Childcare Center) NONRES (Nonresidential), or OTHER
Building Construction Date	Optional	<i>e.g., 1974</i>
Building Plumbing Material 1	Optional	Lead (Lead Internal Plumbing), CLS (Copper with Lead Solder), C (Copper without Lead Solder), Other or Unknown
Building Plumbing Material 2 (if Multiple)	Optional	Lead (Lead Internal Plumbing), CLS (Copper with Lead Solder), C (Copper without Lead Solder), Other or Unknown
Plumbing Installation/ Replacement Date	Optional	<i>e.g., 1974</i>
Comments	Optional	<i>e.g., Building abandoned, service line permanently disconnected from customer side, site currently under investigation by health department for elevated blood lead levels, etc.</i>