



Permit-by-Rule Notification Form Gasoline Dispensing Facility

Submission of this form constitutes notice that the party identified in Section I of this form intends to be authorized to install/operate a source of air pollution according to the permit-by-rule provisions of OAC 3745-31-03. By submitting this form, the applicant agrees to operate and maintain the facility and equipment in accordance with the applicable permit-by-rule provisions. An original signature is needed and forms transmitted by fax will not be accepted. Complete all information as indicated by the instructions.

I. Applicant Information / Mailing Address

Company (Applicant) Name: _____

Mailing (Applicant) Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____ Phone: _____ Fax: _____ E-mail: _____

II. Facility / Site Location Information

Facility Name: _____

Facility Address / Location: _____ County: _____

City: _____ State: _____ Zip Code: _____

Facility Contact: _____ Phone: _____ Fax: _____ E-mail: _____

Ohio EPA Facility ID Number (10-digit) if known – *See Instructions*: _____

III. Reason for Submitting Notification:

Initial request Equipment modification or Stage II Decommissioning Ownership change

Request for revocation of current permit - *See Instructions and complete additional information below*

Permit to install (PTI) or Permit to operate (PTO) number

Emission Unit ID (4-digit)

IV. Permit-by-Rule Requested – *See Instructions for eligibility by county*

Facility with Stage I controls in one of the following counties: Delaware, Franklin, Licking, Lucas, Mahoning, Stark, Trumbull, or Wood

Facility with only Stage I controls or Stage I and II controls in one of the following counties: Ashtabula, Butler, Clark, Clermont, Cuyahoga, Geauga, Greene, Hamilton, Lake, Lorain, Medina, Miami, Montgomery, Portage, Summit, or Warren

V. Storage Tank Information

Yes No Are all gasoline tanks equipped with submerged fill pipes? _____

VI. Vapor Control System for Tank Filling (Stage I controls):

Vapor balance, single point Vapor balance, dual point Other, describe _____

VII. Vapor Control System for Vehicle Refueling (Stage II controls): *Required in certain counties, see Instructions*

Manufacturer Name: _____ Model Number: _____

CARB Executive Order Number: _____ Date installed (month/year) _____

Number of nozzles	Manufacturer	Model Number

VIII. Volume of Gasoline Dispensed: _____ gal/month, _____ gal/year

IX. Vapor Control System Exemption Status (check all that apply)

- Stage I controls exemption per OAC 3745-21-09(R)(4) – *See Instructions for additional information required to be submitted with this form.*
- Stage II controls exemption per OAC 3745-21-09(DDD)(4) – *See Instructions for additional information required to be submitted with this form.*
- This is a new gasoline dispensing facility that was not required to install Stage II vapor control per OAC 3745-21-09(DDD)(4) and installed low permeation hoses.
- Not applicable

X. Decommissioned Stage II Vapor Control System:

- This is an existing gasoline dispensing facility that decommissioned in accordance with OAC 3745-21-09(DDD)(5) and installed low permeation hoses on _____ (month/year)

I certify under penalty of law that all statements or assertions of fact made in this notification are true and complete, and shall subject the signatory to liability under state laws forbidding false or misleading statements.

Applicant Name (Print): _____ Title: _____

Applicant Signature: _____ Date: _____

RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

Mail the original signed form to the appropriate Air Permit Review Agency (District Office/Local Air Agency) for your county. (Please refer to the Air Permit Review Agency map in the attached instructions for mailing address).

Rev 12/10

For Ohio EPA Use Only:

FAC ID: _____

Date received _____

INSTRUCTIONS: Permit-by-Rule Supplemental Form Gasoline Dispensing Facility

GENERAL INSTRUCTIONS:

Provide complete responses to all applicable questions. Submittal of an incomplete form will delay review and processing. If you need assistance, contact your Ohio EPA District Office or Local Air Agency for assistance. Contact the Ohio EPA, Division of Air Pollution Control at (614) 644-2270 for more information on contacting your local district office or go to <https://epa.ohio.gov/divisions-and-offices/air-pollution-control/permitting/ohio-epa-district-offices-and-local-air-pollution-control-agencies> and select the office that covers your facility's location. For more information on the permit-by-rule process, including online tracking of your notification form, go to <https://epa.ohio.gov/divisions-and-offices/air-pollution-control/permitting/permit-by-rule-pbr>.

This is a notification form for a gasoline dispensing facility intended to be installed and/or operated according to the permit-by-rule provisions of OAC 3745-31-03. The permit-by-rule (PBR) provisions cover all equipment (pumps, nozzles, storage tanks, vapor recovery systems, piping, etc.) which are part of gasoline dispensing operations but do not cover other types of air pollution sources, if present at the facility, such as solvent parts washers, boilers, or diesel electrical generators which may require air pollution permits. For copies of these regulations, contact your Ohio EPA District Office or Local Air Agency or go to <https://epa.ohio.gov/divisions-and-offices/air-pollution-control/regulations>.

- I. Check "Yes" or "No" to indicate if all gasoline storage tanks have a fill pipe that extends to within six inches of the tank bottom. Also see OAC 3745-21-01 for the regulatory definition of "submerged fill pipe". Please note if you answer "No", the facility is not eligible for PBR authorization to install or operate. Please complete a permit-to-install application (forms are available at <https://epa.ohio.gov/divisions-and-offices/air-pollution-control/permitting/air-permits>) or continue to operate in accordance with your existing permits if the gasoline dispensing facility has been previously permitted.
- II. This refers to the type of system employed to control volatile organic compound (VOC) emissions during delivery of gasoline from a tank truck to storage tanks at the gasoline dispensing facility (i.e. Stage I controls). Check the appropriate box as follows: Vapor Balance System, Single Point (VB-1) means coaxial fill pipe and adaptor; Vapor Balance System, Dual Point (VB-2) means separate fill pipe and vapor return pipe; and Other means a system other than vapor balance (e.g., vapor adsorption or refrigeration). If an exemption from the Stage I control requirements is being claimed (Section IX), leave this blank.
- III. This section MUST be completed for a facility located in Ashtabula, Butler, Clark, Clermont, Cuyahoga, Geauga, Greene, Hamilton, Lake, Lorain, Medina, Miami, Montgomery, Portage, Summit, and Warren counties unless an exemption from the Stage II control requirements is claimed or if the facility has decommissioned. If claiming an exemption or if the facility has decommissioned (Sections IX. Or X.), leave this blank. Identify the manufacturer and model number of the Stage II vapor control equipment and date the system was/will be installed. Provide the Executive Order Number (issued by California Air Resources Board) for the equipment; for example, G-70-14-AA.

Identify the quantity, manufacturer, and model number of each type of dispensing nozzle. Information and copies of executive orders, approval letters, equipment advisories, and equivalent test procedures may be obtained by writing to: "California Air Resources Board, Monitoring and Laboratory Division, P.O. Box 2815, Sacramento, CA, 95812-2815" or by calling (916) 27-0900. The full texts of all CARB certification documents are also available in electronic format at <http://www.arb.ca.gov/vapor/vapor.htm> or by contacting your equipment vendor or Ohio EPA District Office or Local Air Agency.
- IV. Provide the maximum gasoline throughput based on the previous two calendar years. For new facilities provide an estimate of the maximum expected gasoline throughput for a full month and year. To qualify for permit-by-rule, this throughput must be below 3,800,000 gallons/year for the Stage I permit-by-rule, and below 16,000,000 gallons/year for the Stage II permit-by-rule.
- V. If claiming an exemption from the Stage I or Stage II vapor control equipment requirements pursuant to paragraphs (R)(4) or (DDD)(4) of OAC rule 3745-21-09 respectively, please attach a written description of the appropriate exemption to this notification form. If claiming exempt status as an independent small business marker (ISBM), please contact your Ohio EPA District Office or Local Air Agency.
- VI. Check the box if this is an existing gasoline dispensing facility that decommissioned the Stage II vapor recovery system and include the date (month/year) the system was decommissioned.