Plan Approval

Sewage Holding Tank Management Plan

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<th>FOR AGENCY USE ONLY</th>
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<tr>
<td>Application Number:</td>
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<td>Date Received:</td>
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General Information

Applicant Name:

Project Address:

City:          State:          Zip:

County:        Township:

Is the Applicant for the Sewage Holding Tank Management Plan the Owner of the Facility? ☐ Yes ☐ No

If not, please explain and state who is responsible for monitoring the sewage holding tank:

(Note: This form shall be submitted with a PTI/Plan Approval Application Form A, Form B8 Holding Tanks, and plan approval fee for all proposed sewage holding tanks after the effective date of this rule. Any existing systems prior to the effective date of this rule may require a PTI/Plan Approval Application be submitted with the management plan. Refer to Rule 3745-42-11(E) (G) (H) of the Administrative Code for permit requirements for sewage holding tank management.

At a minimum, the following items shall be included in the sewage holding tank management plan required by Rule 3745-42-11 of the Administrative Code. Any additional unique features must be described on separate pages and attached to this plan.

A. Treatment and Storage Information

Average Daily Design Flow to the Holding Tank: gpd

Average Actual Flow to the Holding Tank (if existing Holding Tank): gpd

Nature of Waste: ☐ Domestic Sewage ☐ Industrial ☐ Other:____  ________________________

Provide justification for the use of the sewage holding tank:

Expected date of tank decommissioning (if applicable):

B. Tankage

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<tr>
<th>Material</th>
<th>Storage Volume (gallons)*</th>
<th>Storage Volume (days)</th>
<th>Inside Length (ft)</th>
<th>Inside Width (ft)</th>
<th>Inside Height (ft)</th>
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*Storage Volume should be calculated at 75 percent of tank capacity
C. Design Basis:

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<tr>
<th>Type of Establishment</th>
<th>Type of Unit (employee, seats, etc.)</th>
<th>Number of Units</th>
<th>Wastewater Flow (gal/day)</th>
<th>Total (gal/day)</th>
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Total Flow (gal/day) = _____

D. Hauling & Storage:

Receiving Facility: 
Facility NPDES #: 
Address: 
City: 
State: 
Zip: 
Licensed Hauler: 
Annual Cost: □ Actual □ Estimated

If applicable, local health department that licensed the waste hauler:

How often is it to be hauled/emptied:

How is the alarm set:

Location of the audio/visual alarm:

Location of signs:

Emergency name & number on signage:

How are spills/run-offs prevented and/or contained:

Describe the standard filling, operating, and emptying procedures:

Additional Comments:

E. Record Keeping Requirements

The owner/operator shall keep the following records at the facility for the time specified and make these records available to the director upon request and maintain the records for a minimum of three years:

☐ Copy of permit to install  ☐ POTW receiving waste including address
☐ Volume & description of all sources of waste  ☐ Name of operator
☐ Copy of construction & installation records  ☐ Licensed hauler information including licensing

The following items shall be attached for the existing sewage holding tank:

☐ Licensed hauler information  ☐ POTW receiving waste
☐ Contract with hauler (including paid receipt for pumping service)*  ☐ Pumping records (most recent, 2yrs if available)

*If owner changes to a different hauling contractor, records for the new hauling contractor shall be maintained and new receiving wastewater treatment plant if applicable.
### F. Miscellaneous Information:

The following items shall be included with this sewage holding tank management plan:

- [ ] Letter from the POTW agreeing to accept the waste
- [ ] Copy of contract between hauler and the owner of sewage holding tank
- [ ] Four copies of this management plan and any attachments.
- [ ] Fee check payable to "Treasurer, State of Ohio." *(unless this plan is submitted with a PTI for the tank)*
- [ ] Additional information is included with this form:

### G. Signature: The foregoing data is a true statement of facts pertaining to this proposed plan.

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<th>Plan prepared by:</th>
<th>Date:</th>
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