



# Class I Composting Inspection Checklist

Facility/Location Name:		
Address:		
Date:	Time:	Weather:
Inspection Representatives		
Facility:		
Health District:		
Ohio EPA:		
Other:		

Inspection Type	Reason for Inspection	
<input type="checkbox"/> Comprehensive	<input type="checkbox"/> Required	<input type="checkbox"/> Other:
<input type="checkbox"/> Focused	<input type="checkbox"/> Re-Inspection	

Is the above site being operated in compliance with the following regulations? Please mark the box in the appropriate column to denote compliance status. Marking the box in the NO column indicates that a violation has been noted. Please mark the N/A box if not applicable to this location. This checklist is not all inclusive of regulations applicable to Class I Composting Facilities.

Y	N	N/A		Y	N	N/A	
			<b>3745-560-110 Operational Requirements</b>				(H)(1) Control noise, dust, and odors
			(A) Valid permit, valid license, and valid financial assurance, and				(2) Control vectors
			Compliance with authorizing documents				(3) Prevent fire
			(B) Accept only authorized materials				(4) Collect and dispose of scattered litter
			(C)(1) Prohibited materials:				(5) Prevent water pollution
			(a) Unauthorized feedstock				(6) Prevent air pollution
			(b) Hazardous waste				(I)(1) Limit access
			(c) Infectious waste				(2) Maintain placement areas and access roads
			(d) Asbestos & asbestos containing materials				(3) Exclude animals
			(e) Lead acid batteries				(J) Adequate equipment for operations
			(f) Heat stable toxins				(K) Maintain facility signage
			(g) Scrap tires				(L)(1) Process wood and remove foreign material
			(h) Other federal or state prohibited material				(2) Process wood at least annually
							(M)(1) Manage surface water (ORC 6111)
							(2) Minimize run-on to materials placement area
			(C)(2) Prohibited materials appropriately managed				(3) Correct erosion or ponding
			(D) Using approved composting methods				(4) Divert surface water away from materials placement area
			(E) Using approved conditioning methods				(5) Maintain structures for collection/containment (if required)
			(F) Certified operator				(6) Monitor surface water or ground water (if required)
			(G) Appropriately manage containers				

Facility Name:	Date:
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Y	N	N/A	
<b>3745-560-110 Operational requirements cont'd</b>			
			(N)(1) Manage leachate (ORC 6111)
			(2) Minimize production of leachate
			(3) Minimize ponding of leachate
			(4) Eliminate conditions contributing to unauthorized leachate discharge
			(5) Collect and contain leachate
			(6) Maintain leachate control structures
			(O) Cross-contamination management
			(P)(1) Incorporate food scraps
			(2) Maintain stockpile of biofilter material
			(3) Control free liquid
			(Q) Comply with OAC3745-560-15 (dead animals and raw rendering material)

**3745-560-110(B) Authorized materials**

*Mark / list the feedstocks, bulking agents, and additives being utilized at the facility at the time of the inspection.*

**Feedstocks:** Yard waste / agricultural plant materials / dead animals / raw rendering material / animal waste / food scraps

**Bulking Agents:** wood chips / straw / clean untreated wood / shredded newspaper / shredded cardboard / sawdust / shredded brush / shredded yard waste / compostable containers / stover

**Additives:** source-separated spent coffee and tea grounds / urea / bacterial or fungal inoculum / crushed egg shells

**Alternative Materials:**

*Check the boxes that correspond with the method being used at the facility at the time of the inspection.*

**3745-560-110(D) Methods of composting**

			(1) Windrow composting
			(2) In-vessel composting
			(3) Aerated static pile composting
			(4) Static pile composting
			(5) Vermicomposting
			(6) Other authorized methods:

**3745-560-110(E) Conditioning Methods**       Not Applicable

			(1) Acidic anaerobic fermentation
			(2) Other authorized methods:

Y	N	N/A	
<b>3745-560-115 Record keeping requirements</b>			
			(A) Records available
			(B) Log of operations completed

Y	N	N/A	
<b>3745-560-120 Compost product distribution requirements</b>			
			(A)(1) Compost meets quality standards
			(B)(1) Product information:
			(a) Name/address of facility
			(b) Feedstocks, bulking agents, additives
			(c) Recommended uses
			(d) Restrictions on use

*Comments:*

Print Name of Inspector Completing Form	Signature	Date
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