



John R. Kasich, Governor  
Mary Taylor, Lt. Governor  
Craig W. Butler, Director

To: Recipients of Ohio Volkswagen Mitigation Trust Fund Grants for Vehicle/Engine Replacement Projects

From: Carolyn Watkins, Administrator, Ohio VW Environmental Mitigation Trust Fund

Date: December 22, 2017

Subject: Certificate of Vehicle/Engine Scrappage required for each replaced vehicle/engine

The [Environmental Mitigation Trust Agreement for State Beneficiaries](#) of the Volkswagen settlement requires the scrapping of all engines being repowered or replaced with grant funds:

*"Scrapped" shall mean to render inoperable and available for recycle, and, at a minimum, to specifically cut a 3-inch hole in the engine block for all engines. If any Eligible Vehicle will be replaced as part of an Eligible project, "scrapped" shall also include the disabling of the chassis by cutting the vehicle's frame rails completely in half.*

Ohio EPA requires that no later than 90 days after replacement, the old engine and chassis (where applicable) have been permanently scrapped. Scrapping the engine consists of cutting or punching a three inch by three inch (3" x 3") hole in the engine block. Scrapping the chassis consists of cutting completely through the frame/frame rails on each side of the vehicle at a point located between the front and rear axles. Photos of the scrapped engine/chassis are required pursuant to the terms and conditions of the grant agreement. Any other scrappage method or alternative disposition must be pre-approved by Ohio EPA in writing, and documentation of that scrappage method must be supplied with this form. Photo documentation must include JPEG images of the following, with corresponding file names:

1. Side profile of vehicle, vessel or equipment
2. VIN or HIN number
3. Engine Label with serial number
4. Chassis rail cut in half (for on-road vehicles)
5. Engine block, prior to hole
6. Engine block, after hole
7. Others, as needed

Please note that the form requires an original signature from the dismantler and from the grant Project Director or authorized representative of your company/agency as the owner of the vehicle, vessel or equipment. New vehicle or equipment purchases will not be reimbursed from Ohio's Mitigation Trust funds until complete documentation of the scrappage of the corresponding replaced vehicle or equipment is submitted. This form is available on [Ohio EPA's VW program Website](#). If you have questions about this form or requirement, or to request that Ohio EPA staff observe and assist in properly documenting the engine scrapping, please contact [carolyn.watkins@epa.ohio.gov](mailto:carolyn.watkins@epa.ohio.gov) or 614-644-3768.