

Meeting Minutes

August 17, 2017

Via phone conference and in person at Ohio EPA CO hosted by Ohio EPA/OCAPP, Central Office, Columbus

CAP members Present: John Pierko (call in), Todd Nein (in person)

Absent: Ty Baker-Baumann, Jeffrey Morris, Kara Allison, Dan Sowry

Non-member participants: Mike Kelly (in person), Brent Goetz (in person), Renee Navarre (call in), Glorianna Corman (in person)

Roll Call: Brent opened the meeting at 10 a.m. followed by introductions and roll call. Renee Navarre was joining the CAP discussion for the first time via phone. Renee specializes in working with small businesses to save money through waste reduction and other pollution prevention methods.

Welcome and announcements: Brent kicked off the meeting by welcoming those who attended in person as well as those who joined by phone. The agenda was then highlighted and the meeting started.

Recap of last meeting and thoughts:

1. The group liked having an educational meeting and was in favor of trying to have every other meeting be more of an Ohio EPA information sharing type of meeting. Ideas for the next meeting included a presentation from the financial component of our division who can offer grants and loans to businesses and communities.

SBEAP Updates:

1. Annual Training in Denver
 - a. Highlighted National SBEAP annual training in Denver including the evolving focus on assistance based compliance.
 - b. Informed the group of the PEW charitable trust presence and their effort to write a paper on the assistance based approach to compliance.
 - c. Recapped discussions on the CAP at the national level.
2. National SBEAP Annual Training
 - a. Informed the group that OCAPP submitted an application for a grant to host the 2018 & 2020 annual training event. The grant is a competitive grant administered by the U.S. EPA to put on the training event.
 - b. If we were to be awarded the grant, we hope to have a CAP component and perhaps an opportunity for CAP members to join for some session(s).
3. Quantifying our assistance efforts
 - a. Highlighted our effort to quantify our assistance in terms of dollars saved to businesses as well as the agency internally.
 - b. This would be a long term effort, collecting data would take 6 months to a year.
 - c. The information would be used to highlight the benefits of our services to a different subset of audience such as state and federal legislature.
 - d. The CAP members, especially Glorianna and Renee could be a valuable resource when it comes time to assign a dollar value and we agreed to pull in the CAP as we move forward with this effort.
4. Data mining to stay ahead of the regulations
 - a. This is a new effort to better focus our limited resources. The idea is that we would "data mine" NOVs to try to get as good of a real time picture of the regulatory challenges that are leading to non-compliance. We could then focus our efforts accordingly in terms of direct assistance, broad outreach, or looking at the regulations themselves.
 - b. Many divisions have some form of a tracking mechanism that we can use, we just need to tap into it.
 - c. Also discussed how we hope to start using Tableau for various data driven efforts.

5. Ohio Materials Market Place
 - a. Provided the group with an update on our Ohio Materials Market Place and encouraged everyone to take a look if they have not already and to spread the word.
6. Regulatory Updates
 - a. The dental amalgam rule is a new rule that will impact many dental offices. Gave a brief overview of the timeline (new systems are expected to meet the rule upon installation, existing systems have until 2020 to meet the rule).
7. Two New Palm Cards
 - a. Discussed ideas for two new palm cards one was the confidentiality palm card that is in progress, the other is a palm card to help businesses who are dealing with a transition with their environmental person (someone left and someone new is taking their place). Glorianna had good suggestions regarding the second palm card in that it should just be a quick and easy checklist that facilities could use to at least become aware of what they might have out there. Then it could include OCAPP contact for more information.
8. E3 update
 - a. Mike provided an update on the E3 awards

SBO update:

1. Todd discussed new projects and an overall increase in projects funded for the program, he also discussed their newsletter and mailings. CAP members were interested in getting access to both the newsletter and mailing, both of which Todd agreed to provide for the meeting minutes. Access to the newsletter can be obtained through the following link and a copy of their mailing/brochure is attached to the email providing the meeting minutes: <http://ohioairquality.org/News/News-Publications>

Agenda & Next Meeting:

CAP meetings have been scheduled for the remainder of the year and are available on [OCAPP's website](#). The next meeting will be November 16th at 10 a.m. and agenda will be provided no later than one week out.

Adjournment:

The meeting adjourned at 12 pm

Respectfully submitted,

Brent Goetz, OCAPP Supervisor/CAP Secretariat