

**Meeting Minutes**  
**November 19, 2019**

**Via phone conference hosted by Ohio EPA/OCAPP, Central Office, Columbus**

**CAP members Present:** Glorianna Corman, Rep. Shane Wilkin, Dan Sowry **Call-in:** Carolyn Cybulski, John Pierko, Kara Alison

**Absent:** Christina O’Keeffe, Chris Shaw and Ben Stratton

**Non-member participants:** Lexie Andrews and Jessica Cáceres

**Roll Call:** Lexie opened the meeting at 10 a.m. followed by introductions and roll call.

**Welcome and announcements:** Lexie kicked the meeting off by introducing herself (Ohio EPA’s Office of Compliance Assistance and Pollution Prevention (OCAPP) Supervisor). Lexie provided the following announcements below.

**New Appointee:** Lexie shared that, with the help of Ohio EPA’s Deputy Director of Government Affairs, Michael Guastella and Ohio EPA’s Legislative Liaison Gretchen Craycraft, Glorianna Corman was officially appointed to the CAP by Governor DeWine. Glorianna has been serving on a voluntary basis for the CAP for many years, her official appointment is extremely exciting.

**New Ohio EPA Factsheets:** Lexie informed the CAP that progress is continuing with the Division of Air Pollution Control to create three new asbestos focused factsheets. The three factsheets will cover individual asbestos certifications, asbestos hazard abatement contractors and asbestos training provider requirements. Once these are finalized by Ohio EPA’s Public Interest Center, they will be available on Ohio EPA’s Asbestos webpage.

**Palm Card Translations:** Lexie introduced Jessica Cáceres to the CAP. Jessica provided an update on the educational outreach documents she is working on translating into Spanish. Several CAP members provided additional topics they would like to see created both in English and Spanish. The topics included dust control on construction sites, demolition and debris, wastewater run off at construction sites. Glorianna suggested one specific to automotive detailers, specifically wash water. Glorianna also suggested creating publications that were English on one side and Spanish on the other.

**Ohio EPA Updates:** Dan Sowry provided updates about Ohio EPA’s involvement at BWC’s Safety Congress that will take place March 11-13 in 2020. Ohio EPA has several sessions at the Safety Congress. Dan also shared that Ohio EPA’s Compliance Assistance Conference will be at the Columbus Convention Center March 31 & April 1. Dan shared that several CEUs will be available as well as Ohio EPA’s conference app.

Dan also shared information about his recent trip to U.S. EPA Region V where he attending the SBEAP Region V training. During his trip Dan was able to attend the Illinois CAP meeting and would like the Ohio CAP to follow a similar model that consists of trade associations being active participants on the CAP. John Pierko mentioned that local chambers would be a great addition to the CAP. Dan responded that Ohio EPA is currently reaching out to all Ohio chambers and sharing information and requesting that chamber directors participate in the CAP.

Carolyn mentioned that OSBA has a Environment, Energy and Resource Law Institute Exhibitor Conference March 26. Carolyn said this would be a great opportunity for Ohio EPA to educate the attorney population and that there may be potential to have an exhibitor booth or speak. Carolyn shared that typically the Ohio EPA Director speaks. Carolyn said that registration should be open for booths .

Dan mentions involvement with the Small Business Development Centers, Minority Business Assistance Centers, State Fire Marshall's Office and BWC as part of our greater outreach efforts.

**SBO Updates:** Lexie shares that unfortunately OAQDA had a scheduling conflict for today's meeting. OAQDA filled their vacancy with Brooke Grant who will be assisting Executive Director Christina O'Keeffe.

**Additional Information:** Glorianna shared that she is coordinating a BWC event on February 14, 2020. She informed the group that individuals that have had claim(s) filed on them by BWC fall into a group that is required to do a two hour BWC training. Training is required during BWC's fiscal year, July 1 – June 30. Glorianna asked that Ohio EPA assist in marketing this event, there will be capacity for 80.

**Agenda & 2020 Meeting Schedule:** Lexie opened up the discussion of the CAP 2020 Meeting schedule. The group said they would like to keep the 10-12 meeting time and stick to the quarterly schedule. Meeting dates February 18, May 19, September 15 and November 17 were selected. The CAP also expressed interest in scheduling additional off-site meetings or CAP outing or site visit.

**Adjournment:**

The meeting adjourned at ~11:00 a.m.

Respectfully submitted,

Lexie Andrews, OCAPP Supervisor/CAP Secretariat