Annual District Report (ADR) Survey/Notice of Deficiency (NOD) Overview

Ohio EPA/SWMD Workgroup Meeting
February 6, 2020

Presented by Ohio EPA
Overview

• The Annual District Report (ADR) is intended for SWMDs to report to Ohio EPA what occurred within their District for a specific year.
• ADR Surveys are submitted through Re-Trac.
• This includes:
  – Residential/Commercial Recycling Tonnage
  – Industrial Recycling Tonnage
  – Status of Curbside and Drop-Off Recycling Programs
  – Programming Implementation Schedule
Timeline (as it currently stands)

• Surveys available in Re-Trac: end of January.
• Districts must submit their ADR Surveys by June 1st.
  – Ohio EPA gets notified through automated Re-TRAC message.
• Ohio EPA typically starts its review of the ADR Surveys in July.
• Ohio EPA’s goal is to verify all surveys by the end of September.
  – Completed in December past 2 years.
What does Ohio EPA use the ADR Survey for?

- Recycling Data is used to calculate each SWMD’s and the overall statewide recycling rates (Goal 2 of State Plan).
- The ADR is Ohio EPA’s main compliance tool.
  - Monitor how a SWMD is implementing its local solid waste management plan.
Common Deficiencies

• Missing comments/information
• Large increases or decreases in material amounts compared to previous years
• Not providing results throughout the implementation schedule
• Not providing reasoning/plan to implement a program that is not being performed
Outline of NOD Process

• SWMDs submit ADR Surveys by June 1st.
• The Planning Unit intends to complete all reviews by end of July.
• If deficiencies are found, the Planning Unit will send an e-mail to the District Coordinator/Director outlining areas that need to be corrected.
Outline of NOD Process

• The District will be given 10-business days to correct the deficiencies.

• If the District does not correct the deficiencies, the Planning Unit will issue a NOD on the first business day following the completion of the timeframe provided.
  – Sent to District Coordinator/Director and Policy Committee Chair or the Trustee Chair for Authorities.