



Ohio Environmental Protection Agency

Division of Environmental Response & Revitalization  
Voluntary Action Program

Under the authority of Ohio Revised Code Section 3746.04 (B)(5) and Ohio Administrative Code Rule 3745-300-05

Recognizes

**James E. Zentmeyer**  
***Certified Professional***  
(Number CP 252)

September 7, 2020

Issuance Date Certificate

Director, Ohio Environmental Protection Agency

September 16, 2021

Date of Expiration

Manager, Voluntary Action Program

**SCOPE, LIMITATION, OBLIGATIONS AND RESPONSIBILITIES OF CERTIFICATION ON REVERSE SIDE**

**Scope.** This certificate applies only to the Ohio EPA Voluntary Action Program, and so long as this certificate remains effective it authorizes the certified professional to render *voluntary action opinions* consistent with Ohio Revised Code (ORC) Chapter 3746. and rules adopted in the Ohio Administrative Code (OAC) Chapter 3745-300.

**Limitation.** This certificate does not apply to any other Ohio EPA program nor does it serve any purpose other than that described in the “Scope” section. This certificate is subject to an annual renewal under OAC rule 3745-300-005.

**Obligations and Responsibilities.** As a condition of certification, the certified professional accepts all obligations and responsibilities of a certified professional in the Voluntary Action Program, as set forth in ORC Chapter 3746. and OAC Chapter 3745-300. These obligations and responsibilities include, but are not limited to:

- \* Thorough knowledge of and compliance with ORC Chapter 3746. And OAC Chapter 3745.300;
- \* Holding paramount public health, safety, welfare and the environment in the performance of professional services;
- \* Compliance with all requirements of OAC rule 3745-300-05 regarding the criteria and procedures for initial certification and renewal of certification, standards of conduct, document retention and production obligations, and the design and use of a certified professional’s seal;
- \* Rendering objective *voluntary action opinions* based upon personal performance or review of all work, and relying upon other qualified persons to perform or review work when the voluntary action involves an area of professional practice for which the certified professional is not qualified by education, training, or experience;
- \* Cooperation with all audits and inspection performed by Ohio EPA as authorized by ORC Chapter 3746. And OAC Chapter 3745-300;
- \* Submission of all affidavits as required by ORC Chapter 3746. and OAC Chapter 3745-300; and
- \* Issuance of *no further letters* only when consistent with applicable standards of the Voluntary Action Program, and the requirements of ORC Chapter 3746. and OAC Chapter 3745-300.

**Revocation or Suspension.** This certificate is subject to suspension or revocation in accordance with OAC Chapter 3745-300. The authorization provided by this certificate ceases upon the effective date of the suspension or revocation.

**This certificate is the property of Ohio EPA and must be surrendered to Ohio EPA upon the expiration, revocation, or suspension of the professional’s certification.**