

How to Request the “Water/Wastewater Training Providers: Apply for Contact Hours and Upload Attendance” Service:

1. To begin the process of requesting the service you will need to log into the eBusiness Center <https://ebiz.epa.ohio.gov/>. You will enter your user ID and password and click the Login button.

State of Ohio | Ohio EPA



eBusiness Center

Ohio EPA's eBusiness Center is a secure portal for the regulated community and consultants to electronically complete and file Ohio EPA-related reports and permit applications.

New Account

Don't have an account? Click the link below to create a new account.

[Create New Account...](#)

System Support

Do you need assistance or have questions about Ohio EPA eBusiness Center?

[Click here for online help...](#)

Phone: (877) 372-2499 (1-877-EPA-BIZZ)
Hours of live support: 8:00 AM - 5:00 PM weekdays,
except State holidays.

eBusiness Center Login

User ID:

Password:

[Forgot your password?](#)

It is recommended that you use Microsoft Internet Explorer version 9.0 or higher when using the eBusiness Center.
If you would like to download the latest version of Internet Explorer please click [here](#).

- ❖ If you do not have an eBusiness Center account click the following [link](#) for instructions.

The eBusiness Center home will open. In the first box you will see a list of services that are available through the eBusiness Center. You will scroll down to the service called “Water/Wastewater Training Providers: Apply for Contact Hours and Upload Attendance”. Under the Action column for that service click on the blue link labeled “Request”.

Available Services (What is this?)				
Service	Action	Status	Facilities	Delegations
Air Services	Request	Inactive	view/edit	
Conference and Events Registration	Request	Inactive	view/edit	
DMWM Compost/Scrap Tire Facility Registration	Request	Inactive	view/edit	
DMWM Infectious Waste Generator Registration	Request	Inactive		
DMWM Scrap Tire Transporter Registration	Request	Inactive		
DMWM Solid Waste/C&DD Disposal Fees (Submit Report)	Request	Inactive	view/edit	
DMWM Solid Waste/C&DD Facility Licensing	Request	Inactive	view/edit	
DSW 401 Certification and Isolated Wetlands Permit	Request	Inactive		
DSW Credible Data	Request	Inactive	view/edit	
e-DMR	Request	Inactive	view/edit	
e-Drinking Water Reports	Request	Inactive	view/edit	
Hazardous Waste Report (eDRUMS)	Request	Inactive	view/edit	
OEEF Grant Service (No PIN Required)	Request	Inactive		
Pay Ohio EPA Fees Online	Request	Inactive	view/edit	
Water/Wastewater Exam Providers: Apply for Approval and Upload Scores	Request	Inactive		
Water/Wastewater Operators: Apply for Exams, Renewal and Contact Hours	Request	Inactive		
Water/Wastewater Training Providers: Apply for Contact Hours and Upload Attendance	Request	Inactive		

- The following window will open. Fill out the application completely attach all necessary documentation and click the submit button.

Training Provider Service Request

Training Provider Information

i Fill out this section to register as a contact hour training provider. This service is necessary for a provider to electronically submit course applications and attendance records once a course is approved. Please keep this information current.

<p>* Business Name: <input type="text" value="Operator Training"/></p> <p>* First Name: <input type="text" value="Andy"/></p> <p>Middle Name: <input type="text"/></p> <p>* Last Name: <input type="text" value="Barienbrock"/></p> <p>Prefix: <input type="text"/></p> <p>Suffix: <input type="text"/></p> <p>* Email Address: <input type="text" value="andrew.barienbrock@epa.ohio.gov"/></p> <p>* Business Phone: <input type="text" value="(614) 728-1216"/> (xxx) xxx-xxxx</p> <p>Cell Phone: <input type="text"/> (xxx) xxx-xxxx</p>	<p>* Address Line 1: <input type="text" value="50 West Town Street"/></p> <p>Address Line 2: <input type="text" value="PO Box 1049"/></p> <p>* City: <input type="text" value="columbus"/></p> <p>* State: <input type="text" value="OH"/></p> <p>* Zip: <input type="text" value="43216"/></p> <p>* Country: <input type="text" value="USA"/></p>
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3. Once you click the submit button you will be asked to provide you PIN and answer one of your security questions. Once you have completed this click the submit button.

PIN Validation

PIN Validation for Third Party Exam Provider

To complete your third party exam provider submission please enter your PIN and answer the question below:

By transmitting this information using this Personal Identification Number (PIN), I certify that: (1) I have been authorized by Ohio EPA to use this PIN; (2) I am aware of and understand the requirements of my PIN Subscriber Agreement and it is my belief that I have complied with the terms of that agreement in all respects and am using this PIN in accordance with that Agreement; (3) I reviewed, or had the opportunity to review, the electronic version of the information, and I am transmitting the information knowingly; (4) I am without any reason to believe that the confidentiality of my PIN or security questions has or may have been compromised now or at any time prior to this submission; and (5) I understand that I may be subject to civil and criminal liability for falsely certifying.


PIN:

Please answer this security question:
What color is red?



4. If you are successful you should receive the following screen. If you don't receive this screen that means you are missing data in one or more of the required fields. Please return to the above screen enter the data and click "Submit" again.

Training Provider Application Received

 Your Training Provider application was successfully submitted to the Ohio EPA. Thank you for your submission. It has been activated and is ready for use.


[Continue...](#)




5. Click the Blue continue button and you will receive the following screen. You can immediately begin requesting course approvals.

Training Provider Service

Training Provider Service

 This screen can be used to edit your contact information, apply for new contact hour courses, schedule upcoming courses and add attendance for completed courses.

Operator Training (655)	Andy Barienbrock
50 West Town Street PO Box 1049	Prefix:
columbus, OH 43216	Suffix:
USA	Business Phone: (614) 728-1216
	Cell Phone:

 Use the link below to download a Microsoft Excel spreadsheet you can fill out to import data.

[Download Attendance Spreadsheet](#)

Edit

Course Catalog [Filter](#) [Reset](#) **Course Application**

No courses are currently available in your catalog.

Courses Scheduled

No courses are currently scheduled.

Courses Given [Filter](#) [Reset](#)

No courses have been given to date.

Cancel