

STATE GROUP LIFE INSURANCE

SOURCE: OHIO REVISED CODE 124.81 & OCSEA/AFSCME BARGAINING UNIT AGREEMENT ARTICLE 21

CONTACT: OFFICE OF EMPLOYEE SERVICES

State Group Life Insurance Policy:

1. On the first day of the month following one year of continuous state service, all permanent employees are covered by life insurance paid for by the State of Ohio equal to their annual salary, rounded up to the next highest thousand dollars.
2. OCSEA will send beneficiary forms to non-exempt employees. DAS will send beneficiary forms to exempt employees when they become eligible for life insurance.
3. If no beneficiary form is on file, the insurance is paid in the following order:
 - Spouse
 - Children
 - Parents
 - estate
4. State life insurance terminates at the end of the month in which employees separate.
5. Separated employees have the option of converting state life insurance to an individual policy. Application must be made with submission of the first premium payment to the insurance company within 31 days of separation from state government. Application is available from the Office of Employee Services.
6. If employees wish to change a beneficiary, forms are available in the Office of Employee Services and from district administrators.

11/06