

*Surface Water Tracking, Reporting, and Electronic
Application Management System (STREAMS)*

**NPDES Biomonitoring Report Form
Chronic Toxicity Test**

April 29, 2016



Ohio EPA, Division of Surface Water
50 West Town Street, Suite 700
Columbus, Ohio 43215
Telephone: (614) 644-2001 • Fax: (614) 644-2745

NPDES Biomonitoring Report Form Chronic Toxicity Test – Electronic Report Overview

The STREAMS service provides the capability to electronically submit the NPDES Biomonitoring Report Form Chronic Toxicity Test. This report can be accessed via your personal dashboard (i.e., the opening screen in STREAMS which displays your permit list, application list, and reports list). NPDES Biomonitoring Reports that are created will be listed on the Report List where additional actions may be performed on them (ex. downloading report PDF, edit, delete, and delegate).

Working within your secure eBusiness Center account, the ease of use of the new innovative smart forms, one-click submittals without having to mail paper forms to the agency, and the ability to make fee payments online make the STREAMS service the go-to destination to submit your NPDES Biomonitoring Report Form Chronic Toxicity Test – as well as applications for nearly 20 other permit types and dozens of additional reports (ex. annual sewage sludge, priority pollutant report, annual reports, etc.)

Detailed steps on how to fully complete the NPDES Biomonitoring Reports has been graphically displayed below.

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Service Activation

State of Ohio | Ohio EPA | Logout



eBusiness Center

eBusiness Home My Account ▾

jr Robert



Welcome to the Ohio EPA eBusiness Center



Available Services <small>(What is this?)</small>				
Service	Action	Status	Facilities	Delegations
Air Services	Request	Inac tive	view/edit	
Conference and Events Registration	Request	Inac tive	view/edit	
Division of Surface Water Credible Data	Deactivate	Ac tive	view/edit	view/edit
Division of Surface Water NPDES Permit Applications		Ac tive	view/edit	
DMWM Compliance	Request	Inac tive	view/edit	
DMWM Compost/Scrap Tire Facility Registration	Request	Inac tive	view/edit	
DMWM Infectious Waste Generator Registration	Request	Inac tive		
DMWM Scrap Tire Transporter Registration	Request	Inac tive		
DMWM Solid Waste/C&DD Disposal Fees (Submit Report)	Request	Inac tive	view/edit	
DMWM Solid Waste/C&DD Facility Licensing	Request	Inac tive	view/edit	
e-DMR	Deactivate	Ac tive	view/edit	view/edit
e-Drinking Water Reports	Request	Inac tive	view/edit	
E2 Administration	Deactivate	Ac tive	view/edit	view/edit
Hazardous Waste Report (eDRUMS)	Request	Inac tive	view/edit	
OEEF Grant Service (No PIN Required)	Request	Inac tive		
Pay Ohio EPA Fees Online	Request	Inac tive	view/edit	
Water/Wastewater Exam Providers: Apply for Approval and Upload Scores	Request	Inac tive		
Water/Wastewater Operators: Apply for Exams, Renewal and Contact Hours	Request	Inac tive		
Water/Wastewater Training Providers: Apply for Contact Hours and Upload Attendance	Deactivate	Ac tive		

My Tasks (2)			
Name ▾	Status ▾	Created ▾	Action
PIN Activated	Active	03/30/2009 15:01:27	hide
View e-DMR Service Request (94296) for Clifton WWTP (17464) with regulatory program ID (1PA00023, OH0118567)	Pending	10/05/2015 09:02:49	hide

A *service* is a division within Ohio EPA that offers electronic services. To access STREAMS, click on **Division of Surface Water NPDES Permit Applications** (*i.e., STREAMS*) to select the service – you will be directed immediately.



eBusiness Center

Division of Surface Water NPDES Permit Applications Service Activation

Would like to activate this service for you account?

Yes

Cancel

The first time you select this service you will be prompted to activate it – simply click the *Yes* button. You will now be directed to your personal dashboard where you can add permits to your personal list/view, complete permit applications and various reports, and make fee payments using the ePayment Service.

Creating New Reports



Permit List 0 Add Permit

You do not have any permits associated with your account. If you have a permit and know the permit number please click the 'Add Permit' button above and enter your permit number. Once your permit has been added you can perform actions on that permit from the 'Actions' menu. For a detailed explanation click the 'Form Instructions' below.

Form Instructions

Application List 0 Create New Permit Application

Application ID	Number	Application Type	Applicant Name	Updated	Status	Actions
No items to display						

Report List 0 Create Report

Report ID	Report Type	Location Name	Permit Number	Updated	Status	Actions
<input type="text"/>						



To fill out and submit a NPDES Biomonitoring Report Form Chronic Toxicity Test, first add the permit to your Permit List on your personal dashboard by clicking the **Add Permit** button. *You can manage all of your permits by adding them to your Permit List.*

Add Existing Permit

Use this page to associate an existing permit to your account. Simply enter your permit number below. If you do not know the permit number, you can search for it here.

Permit Number



Enter your permit number and click the *Search* button (with or without the *AG permit version extension).

Add Existing Permit

Use this page to associate an existing permit to your account. Simply enter your permit number below. If you do not know the permit number, you can search for it here.

Permit Number

Permit Search Results

Number	US EPA #	Type	Name	Issue Date	Expiration Date	Status	Properties
4PA00004*GD	OH0022519	MUNICIPAL	Williamsport WWTP	10/5/10	10/31/15	ACTIVE	<input type="button" value="properties"/> <input type="button" value="Add Permit"/>

If a valid permit number has been entered, the system will find the permit and display it in the Permit Search Results section. Click the **Add Permit** button to select the permit – it will now be added to your personal dashboard.

Permit List 11 Add Permit

Permit Number [▲]	Name [▼]	Type [▼]	Issued [▼]	Coverage [▼]	Status [▼]	Actions	Reporting
4IN00085*ED	Rickenbacker International Airport	NPDES Industrial	3/31/2011		Active	Actions ▼	Reporting ▼

- Annual Sewage Sludge Report
- Compliance Schedule Update Report
- Non-Compliance Report
- NPDES Biomonitoring Report Form Acute Toxicity Test
- NPDES Biomonitoring Report Form Chronic Toxicity Test
- Pretreatment Program - Priority Pollutant Reporting Form

Application List 18 Create New Permit Application

Application ID [▼]	Number [▼]	Application Type [▼]	Applicant Name [▼]	Updated [▼]	Status [▼]	Actions

From your personal dashboard, click the **Actions** dropdown to access management tools which will allow you to **Remove Permit from your List**, **Terminate Permit**, **Transfer Permit**, and **Renew Permit**. Select the **Reporting** dropdown to access any number of reporting forms that can be submitted electronically within minutes. Click the **Reporting** dropdown and select **NPDES Biomonitoring Report Form Chronic Toxicity Test** to launch the report.

Completing the Report

NPDES Biomonitoring Report Form Chronic Toxicity Test

[Form Instructions](#)

General Information

Reporting Date
 Click here to select a date.

Ohio NPDES Permit Number
4IN00085*ED

US EPA Permit Number
OH0081639

Facility Name
Rickenbacker International Airport

Once the report opens you will notice that it is prepopulated with a variety of information from the Ohio EPA database. Begin by clicking the **Reporting Date** icon to select a date from the popup calendar.

Facility Address

Address

City **State** **Zip Code**

Facility Contact

First Name **Last Name**

Email **Phone**

Testing Laboratory Name

Continue down the form by entering in the facility information and testing laboratory name.

Consultant/Laboratory Contact

First Name **Last Name**

Email **Phone**

Outfalls Tested

Outfall Number	Avg Daily Flows (MGD)	Receiving Water of Discharge	Action
Add New Outfall			

Fill out the Consultant/Laboratory Contact section and click the **Add New Outfall** button to enter outfall information.

Laboratory Name

Testing Laboratory Information

Outfall Number

Select outfall number...

Average Daily Flow on Day Sampled (MGD)

Average Daily Flow

Receiving Water

Receiving Water

Save Cancel

Fill out the outfall information from the popup window by selecting the outfall number from the dropdown field, enter flow and receiving water information – click the **Save** button when finished. Click the **Add New Outfall** button to add additional outfall information, each outfall selected will be summarized on the report form.

Is your current Standard Operating Procedure (SOP) Manual on file with Ohio EPA?

Yes No

Attach Standard Operating Procedure (SOP) Manual

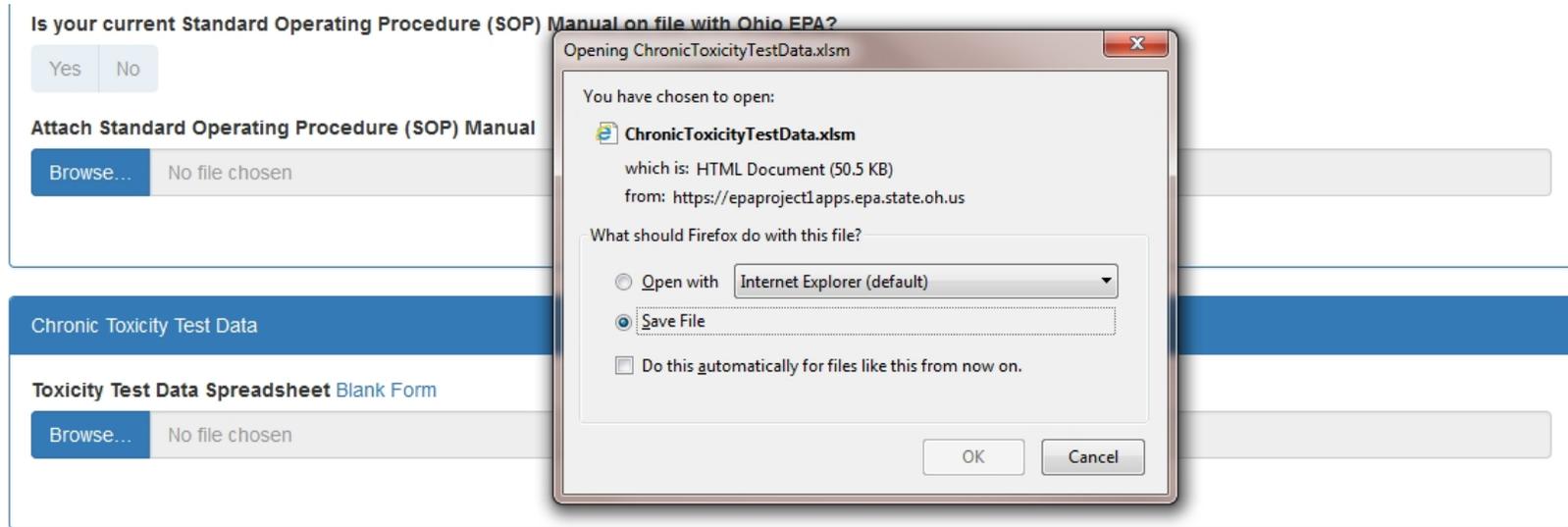
Browse... No file chosen

Chronic Toxicity Test Data

Toxicity Test Data Spreadsheet [Blank Form](#)

Browse... No file chosen

Respond to whether the SOP manual is current and click on the **Browse** button to upload an electronic file of the SOP manual. To access the Acute Toxicity Data Spreadsheet, click the link for **Blank Form**.



Select the **Save File** option and click the **OK** button. Open the spreadsheet from your saved location.

ChronicToxicityTestData.xlsm - Microsoft Excel

File Home Insert Page Layout Formulas Data Review View Developer Acrobat

Clipboard Font Alignment Number Conditional Formatting

E15

	A	B	C	D	E	F	G	H	I	J	K
1	Ohio EPA NPDES Biomonitoring Report Form										
2	<i>Data Entry Spreadsheet</i>										
3											
4	Instructions:	Enter your permit number and facility name below. Then click the Add Outfall button to add a worksheet for each outfall you want to report. Enter data as indicated on each worksheet. Save the spreadsheet under a new name.									
5											
6	Ohio EPA Permit Number	<input type="text"/>									
7											
8	Facility Name	<input type="text"/>									
9											
10	Add Outfall										

Click the **ADD Outfall** button to begin.

The screenshot shows the Microsoft Excel interface with the following data in the spreadsheet:

	C	D	E	F	G	H
2	Permit Number				Outfall #	Master (2)
3						
4	Facility Name					
5						
6	Sampling Summary for Toxicity Tests					
8					Volume Collected	Sam
9	Sampling Location & Description	Outfall/Station Number	Waterbody			Date/
10	Final Effluent	Master (2)	N/A			
11	Upstream Station					
12	Downstream Station (Near-field)					
13	Downstream Station (Far-field)					
14	Additional Station (if needed)					
15	Additional Station (if needed)					
16						
17						
18	Summary of Toxicity Test Conditions					
20	Test Species	Pimephales promelas	Ceriodaphnia dubia	Daphnia magna		
21	Age					

The 'Input' dialog box contains the text: "Enter 3 digit outfall number (e.g. 001)." and has "OK" and "Cancel" buttons.

Enter a 3 digit outfall number and click the **OK** button. Once the spreadsheet is complete, return to the online reporting form to upload the file and complete the report submittal. Click on the **Browse** button to upload the completed Microsoft Excel file and select the file's location.

Additional Toxicity Test Information

Submit all raw data and statistical calculations/printouts obtained during the test(s). Data must be presented in tabular form and must include all physical and/or chemical measurements recorded during the tests and sampling. (E.g. temperature, conductivity, dissolved oxygen, pH, hardness, alkalinity, etc.)

Browse...

You may add another attachment

Method(s) used to verify near-field and/or far-field sampling locations must be included if instream testing is required. Maps, sketches and/or drawings may be used to show locations.

Browse...

You may add another attachment

Click on the ***Browse*** button to upload raw data and statistical calculations as well as sampling locations requested above.

Conclusion / Comments

Indicate below any other relevant information that may aid in the evaluation of this report. Include any deviations from your SOP that were necessary for these tests and any recent Standard Reference Toxicant (SRT) results obtained. Do these results agree with previous SRT results? Attach additional pages as needed.

Browse... You may add another attachment

EDIT

ValidateSaveSubmitExit

Enter in any additional comments, click on the ***Browse*** button to upload an electronic file as needed. You now have the option to click the ***Validate*** button to see if all fields have been filled out correctly, ***Save***, ***Exit***, or click ***Submit*** to submit the report to the agency. A saved report will be housed in your Report List on your personal dashboard until submitted, deleted, or delegated to another individual to submit.

Submitting Reports

By transmitting this information using this Personal Identification Number (PIN), I certify that: (1) I have been authorized by Ohio EPA to use this PIN; (2) I am aware of and understand the requirements of my PIN Subscriber Agreement and it is my belief that I have complied with the terms of that agreement in all respects and am using this PIN in accordance with that Agreement; (3) I reviewed, or had the opportunity to review, the electronic version of the information, and I am transmitting the information knowingly; (4) I am without any reason to believe that the confidentiality of my PIN or security questions has or may have been compromised now or at any time prior to this submission; and (5) I understand that I may be subject to civil and criminal liability for falsely certifying.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Security Question: What color is red?

...

PIN:

.....

Submit Cancel

When you click the **Submit** button, you will be prompted to answer a security question and enter your PIN (i.e., your personal electronic signature). Enter this information and click the **Submit** button.

By transmitting this information using this Personal Identification Number (PIN), I certify that: (1) I have been authorized by Ohio EPA to use this PIN; (2) I am aware of and understand the requirements of my PIN Subscriber Agreement and it is my belief that I have complied with the terms of that agreement in all respects and am using this PIN in accordance with that Agreement; (3) I reviewed, or had the opportunity to review, the electronic version of the information, and I am transmitting the information knowingly; (4) I am without any reason to believe that the confidentiality of my PIN or security questions has or may have been compromised now or at any time prior to this submission; and (5) I understand that I may be subject to civil and criminal liability for falsely certifying.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

 The PIN entered was incorrect. Please try again.

Security Question: What color is red?

Answer

PIN:

PIN

Entering in an incorrect security question answer or PIN will result in a red error message – simply just reenter this information and click the **Submit** button again.

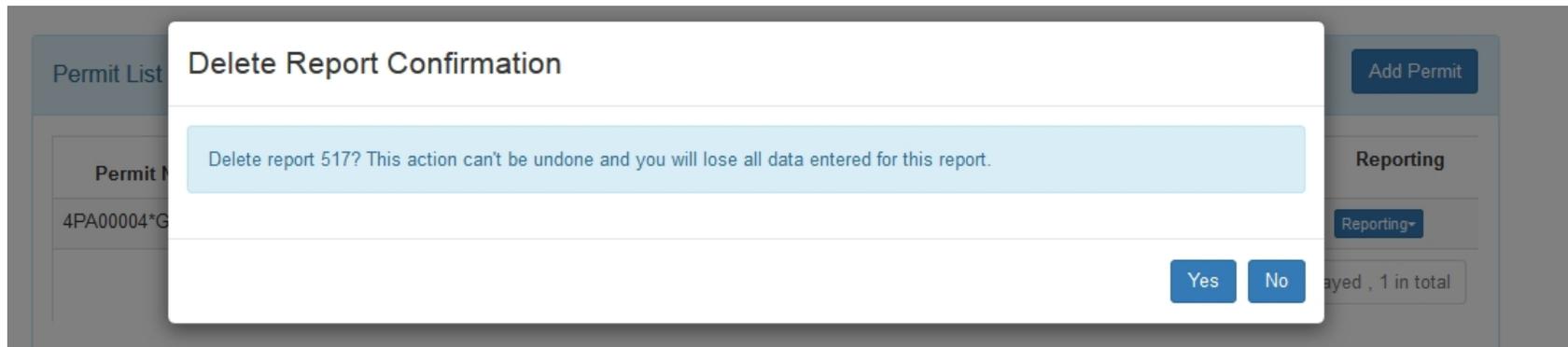
Editing, Deleting, and Delegation

Report List 7 Create Report

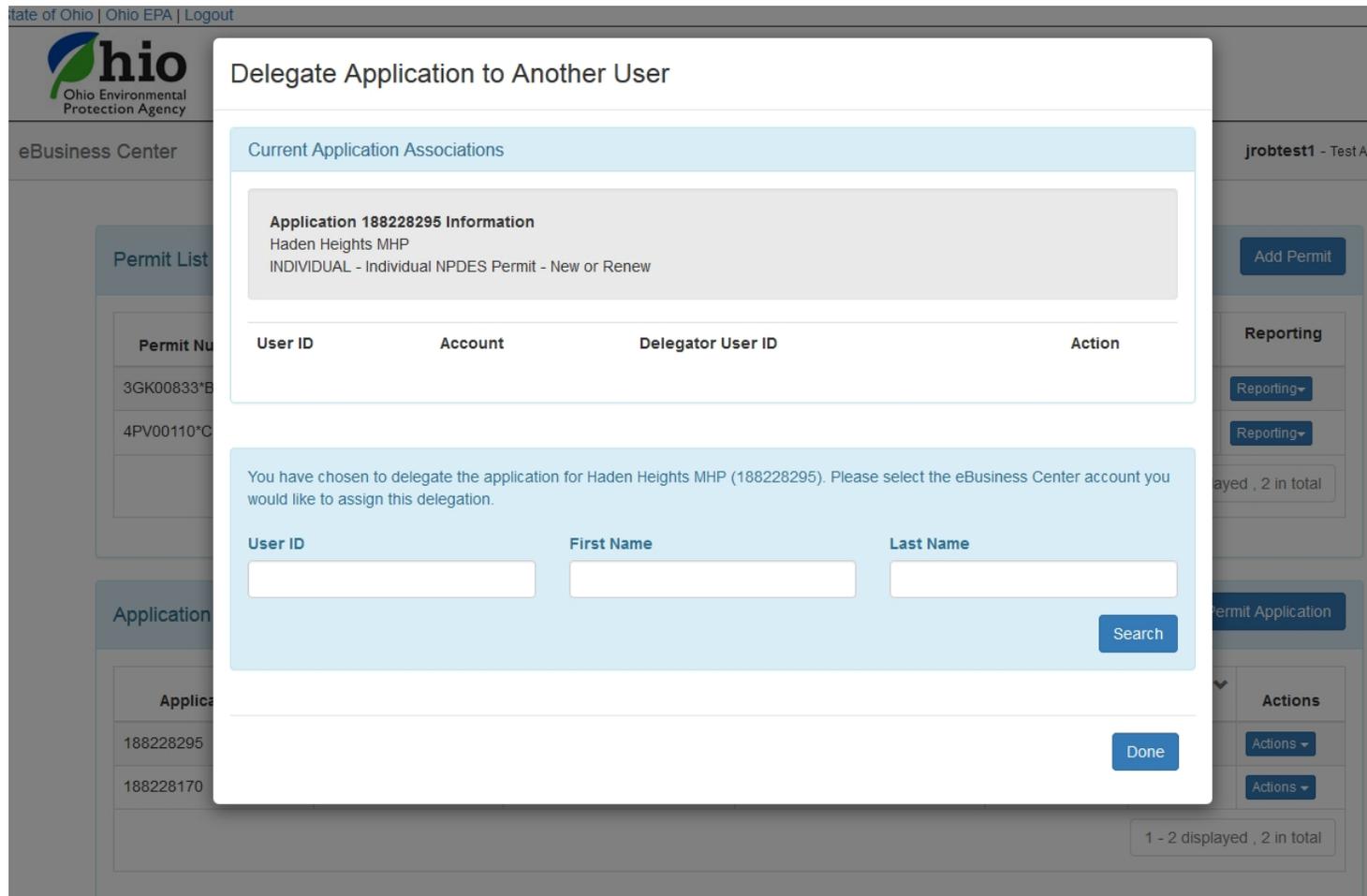
Report ID	Report Type	Location Name	Permit Number	Updated	Status	Actions
39972	Pretreatment Program - Priority Pollutant Reporting Form	Rickenbacker International Airport	4IN00085*ED	03/28/2016	Edit	Actions
39945	MS4 Annual Report	JERRY HINES	0GK00001*BG	03/28/2016	Edit	Actions
39944	NPDES Biomonitoring Report Form Acute Toxicity Test	Rickenbacker International Airport	4IN00085*ED	03/28/2016	Edit	Actions
39943	NPDES Biomonitoring Report Form Chronic Toxicity Test	Rickenbacker International Airport	4IN00085*ED	03/28/2016	Edit	Actions
39692	Non-Compliance Report	Ohio Oil Gathering Corp	0GS00065*AG	03/24/2016	Edit	Actions
39665	MS4 Annual Report	UTC Aerospace Sys Landing Gear Plating Ops	3GR01803*AG	03/24/2016	Edit	<ul style="list-style-type: none"> Download Report PDF Edit Report Delete Report Delegate Report
39664	Compliance Schedule Update Report	ODOT ASHTABULA FACILITY PID #92265 PID - 92265	3GC06271*AG	03/24/2016	Edit	

Search 1 - 7 displayed , 7 in total

If you saved the report and chose not to submit it immediately, it will now be housed on the Report List on your personal dashboard where you can now perform the tasks under the *Actions* dropdown. You have the ability to **Download a PDF copy** of the report, open the report back up in *Edit* mode, **Delete** it, or **Delegate** the report to another eBusiness Center account holder (ex. one person prepares the report, another person submits it).



If you decide to delete the report that you have created, simply click on the *Actions* dropdown and select *Delete Report*. A confirmation window will prompt you to confirm the deletion of the report. If confirmed, the report will no longer be present on your dashboard – you can now continue working in STREAMS or even create another application/report.



If you choose to delegate a report, simply click on the **Actions** dropdown and select **Delegate Report**. The system will prompt you to search for the account holder that you want to delegate to. If you know their eBusiness Center account User ID, simply type it in and click **Search**. TIP: Do not fill in all search fields (for example, if you do not know the User ID, simply type in their last name and click **Search**.)

Delegate Application to Another User

Current Application Associations

Application 188228295 Information
Haden Heights MHP
INDIVIDUAL - Individual NPDES Permit - New or Renew

User ID	Account	Delegator User ID	Action
---------	---------	-------------------	--------

You have chosen to delegate the application for Haden Heights MHP (188228295). Please select the eBusiness Center account you would like to assign this delegation.

User ID	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text" value="Roberts"/>

Account Search Results 41 Filter:

User ID	Name
0857731524	John Roberts
1122324	stephen roberts
12049043	Lisa Roberts
6231741131	Craig Roberts

The example above is a search by the Last Name of “Roberts”. The system returns a list of all user names that match, simply click the User ID to the left to delegate access to the application/report that you have created and saved.

Delegate Application to Another User

Current Application Associations

Application 188228295 Information
Haden Heights MHP
INDIVIDUAL - Individual NPDES Permit - New or Renew

User ID	Account	Delegator User ID	Action
---------	---------	-------------------	--------

You have chosen to delegate the application for Haden Heights MHP (188228295). Please select the eBusiness Center account you would like to assign this delegation.

User ID	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text" value="Roberts"/>

You have selected the following account. If this is correct select the 'Delegate' button to associate this account with your application. If this is not the correct account please refine your search criteria and search again.

jrobert1
James Roberts
50 West Town Street
Columbus OH, 43215

A confirmation will be shown of the account holder that you selected, simply click the **Delegate** button to complete the delegation. At this point, the account holder you have delegated can log into their personal eBusiness Center account and will have the application/report listed on their dashboard.

Technical Support

For permit specific questions, contact the particular permit section at Ohio EPA or your Ohio EPA permit writer assigned to the particular permit. For technical assistance with STREAMS or any of the Division of Surface Water's Electronic Business Services, don't hesitate to contact the system administrator. The administrator urges each account holder to develop a positive working relationship with DSW to remain current on relevant topics, obtain value-added tips, streamline efforts, and to always have a go-to contact when you need one.

The preferred method of communication is through email as the administrator can email you personalized click-by-click instructions. If you leave a voice mail or send an email, you will receive expert advice from the administrator -- nearly 95% of technical assistance requests are handled within minutes, but can take up to 24 hours if the administrator is out of the office or away from the desk.

BUSINESS HOURS: Mon-Fri: 8:15 a.m. – 4:45p.m

Jamie Roberts

Data Systems Analyst
Division of Surface Water
50 West Town Street, Suite 700
Columbus, OH 43215

James.Roberts@epa.ohio.gov

Phone: (614) 644-2054

eBusiness Center (PINS & Passwords): (877) 372-2499