



Division of Materials and Waste Management
 Facility Annual Report for Class III and IV Compost Facilities

Compost Facility Annual Report for 2016

Pursuant to Rule 3745-560-315 and 3745-560-415 of the Ohio Administrative Code (OAC), annual reports are due on February 1st. Please submit completed reports to the appropriate District Office (mailing addresses in Appendix A).	E-DOCUMENT INFORMATION
	Doctype: Report Secondary ID: _____ (See instructions on signature page) Facility Name: _____ County: _____ Program: Composting Classification: Annual Report

1. FACILITY INFORMATION

Facility Name:	Facility Class: <input type="checkbox"/> Class III <input type="checkbox"/> Class IV
Contact Person:	Registration Number:
Mailing Address:	
Address of the Physical Location of the Facility:	
Email:	Phone Number:

2. FACILITY OPERATIONS

Compost Material Tested?	<input type="checkbox"/> No <input type="checkbox"/> Yes	If yes, attach copies of testing performed on all compost product.
Leachate Collected for treatment or disposal?	<input type="checkbox"/> No <input type="checkbox"/> Yes	If yes, complete monthly totals below.
January: _____ gallons	May: _____ gallons	September: _____ gallons
February: _____ gallons	June: _____ gallons	October: _____ gallons
March: _____ gallons	July: _____ gallons	November: _____ gallons
April: _____ gallons	August: _____ gallons	December: _____ gallons
Name of facility where leachate was taken for treatment and/or disposal: _____		

3. REGISTRATION

A. Were there any changes to the following:	
Facility Name	<input type="checkbox"/> No <input type="checkbox"/> Yes
Registrant	<input type="checkbox"/> No <input type="checkbox"/> Yes
Operator/Property Owner Contact Information	<input type="checkbox"/> No <input type="checkbox"/> Yes
Materials Placement Area	<input type="checkbox"/> No <input type="checkbox"/> Yes
If you answered yes to any of the above, you must submit an amended registration to Ohio EPA. See OAC Rule 3745-560-300(F) & Rule 3745-560-400(F)	
B. If not actively accepting wastes, does the facility want to remain registered? <input type="checkbox"/> No <input type="checkbox"/> Yes	
Closure requirements can be found in Rule 3745-560-335 and 435 of the Ohio Administrative Code	

4. MATERIALS MANAGEMENT AND DISTRIBUTION

On the table below, please enter the monthly totals of feedstocks and bulking agents received, and the amount of compost distributed. The information from the facility's daily log forms should be used to calculate the monthly totals. The conversion factor between tons and cubic yards shall be one ton to three cubic yards unless the solid waste is baled, in which case a one ton to one cubic yard conversion factor shall be used.

Primary County of Origin of Wastes Received (list below):	Percentage of Material Received (list below):
Other Counties of Origin: List each county below and list the percentage of the total received from each:	Percentage of Material Received (list below)
Unit of Measure: <input type="checkbox"/> Tons <input type="checkbox"/> Cubic Yards (visual) <input type="checkbox"/> Other (describe):	

Month	Yard Waste	Agricultural Waste	Animal Waste	Bulking Agents	Compost Product Distributed
January					
February					
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
TOTALS (1)					

(1) NOTE: To sum the rows and columns in MS Word, right-click the cell in the "TOTALS" row/column and select "Update Field"

Registrant Statement

I certify that I have examined and am familiar with the information submitted in this annual report and all attachments and that, to the best of my knowledge, the information contained in this annual report is true, accurate and complete.

Print Name:

Signature:

Date:

Instructions for Obtaining your Secondary ID

Page one of the form asks you to include your “Secondary ID” number. The “Secondary ID” is a number used by Ohio EPA to identify your facility within Ohio EPA’s E-document system. Including your secondary ID allows us to appropriately index your report in our E-Document system and gives you access to view it on our website. The following link will take you to a list that includes facility names, addresses, registration numbers, and Secondary IDs. Your Secondary ID is located under the facility address; it begins with ‘CM’.

http://www.epa.ohio.gov/portals/34/document/facility_lists/REGISTERED_COMPOSTING_FACILITIES.pdf

Appendix A

District office mailing addresses:

Northeast District Office

2110 East Aurora Road
Twinsburg, Ohio 44087
Phone: 330-963-1200

Northwest District Office

347 N. Dunbridge Road
Bowling Green, Ohio 43402
Phone: 419-352-8461

Central District Office

Ohio EPA - CDO
P.O. Box 1049
Columbus, Ohio 43216-1049
Phone: 614-728-3778

Southeast District Office

2195 Front Street
Logan, Ohio 43138
Phone: 740-385-8501

Southwest District Office

401 East Fifth Street
Dayton, Ohio 45402
Phone: 937-285-6357

