

**\*\*\* DRAFT – NOT FOR FILING \*\*\***

3745-506-230

**Chain of custody of ground water samples - forms and sample labels.**

To document the chain of custody of ground water samples, an owner or operator shall develop the following:

(A) A blank ground water sampling chain of custody form to document sample custody, handling, and preservation from the time each ground water sample is collected until each ground water sample is received by the laboratory. At a minimum, the blank form shall include places to record the following information:

(1) Name of the facility.

(2) Facility identification number as assigned by Ohio EPA, if applicable

(3) Field sample identification number for each ground water sample.

(4) Date and time each ground water sample was collected.

(5) The printed name and signature of each person having custody of the ground water sample prior to analysis with the exception of a person employed by a commercial carrier contracted to transport the ground water samples to the laboratory.

(6) The date and time that each person receives custody of the ground water sample, including the date and time the ground water sample is relinquished to the laboratory.

(7) Chemical preservatives added to the sample.

(8) Whether ice is present or the internal temperature of each cooler when received by the laboratory.

(9) Special instructions regarding ground water sample handling, preservation, analysis, and other information that needs to be documented to ensure that the associated ground water sample analytical results will be representative of ground water quality in accordance with rule 3745-506-50 of the Administrative Code.

(B) Sample labels containing all information necessary for effective sample tracking, including places to record the following information:

(1) Facility name.

(2) Field sample identification number.

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(3) Date and time of sample collection.

(4) Parameters or parameter groups to be analyzed.