

PART B REVIEW CHECKLIST

SECTION A - PART A APPLICATION

Last updated: June 2006

Facility/ID #		Date	
Reviewer		DO	

Relevant Guidance Document: US EPA Form 8700-23 (Rev. March 2005) and instructions available at the following web address:
<http://www.epa.gov/osw/inforesources/data/form8700/8700-23.pdf>

	YES	NO	NA	Page #	Notes - NOD Comment #	Include on Inspection Checklist?
A <u>Contents of Part A of the permit application</u> OAC 3745-50-41(D)(1)-(4), OAC 3745-50-43 (A), (B), (C), (D), (E)						
Does the application identify the activities conducted by the applicant which require the obtaining of a permit?						
Does the application identify the name, mailing address and location, including latitude and longitude, of the facility?						
Has the applicant supplied up to four industrial codes which best reflect the principle products or services provided by the facility? (See http://www.naics.com/search.htm for appropriate codes)						
Does the application detail the owner and operator's name, address, telephone number, ownership status and status as federal, state, private, public or other entity?						

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	YES	NO	NA	Page #	Notes - NOD Comment #	Include on Inspection Checklist?
A - 1 <u>List of Permits</u> - OAC 3745-50-41(D)(5), OAC 3745-50-43(K)(1)-(9)						
Does the application include a listing of all permits or approvals, state or federal, received or applied for under any of the following programs:						
(1) hazardous waste management program under state or federal law?;						
(2) underground injection control (UIC) program under the Solid Waste Disposal Act?;						
(3) national pollutant discharge elimination system (NPDES) program under the Clean Water Act (CWA)?;						
(4) prevention of significant deterioration (PSD) program under the Clean Air Act (CAA)?;						
(5) nonattainment program under the CAA?;						
(6) national emission standards for hazardous air pollutants (NESHAP) preconstruction approval under the CAA?;						
(7) ocean dumping permits under the Marine Protection Research and Sanctuaries Act?;						
(8) dredge or fill permits under section 404 of the CWA?;						
(9) other relevant environmental permits, including state permits?						

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A - 2 <u>Topographic Map</u> - OAC 3745-50-41(D)(6), OAC 3745-50-43(L)(1)-(4)						
Does the application include a topographic map (or other map if a topographic map is unavailable) with the following criteria:						
(1) extending one mile beyond the property boundaries of the facility or activity?;						
(2) depicting the facility and each of its intake and discharge structures?;						
(3) depicting each of its hazardous waste treatment, storage and disposal facilities?;						
(4) depicting each well where fluids from the facility are injected underground?;						
(5) depicting those wells, springs, other surface water bodies, and drinking water wells listed in public records or otherwise known to the applicant within one quarter mile of the facility property boundary?						
A - 3 <u>Nature of Business</u> - OAC 3745-50-41(D)(7), OAC 3745-50-43 (M)						
Does the application include a brief description of the nature of the business?						
A - 4 <u>Application Status</u> - OAC 3745-50-43 (G)						
Has the application included an indication of whether the facility is new and whether it is an initial or revised permit application?						

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A - 5 <u>Facility Drawing</u> - OAC 3745-50-43 (H)(1)						
For existing facilities, does the application include a scale drawing of the facility showing the location of all past, present and future treatment, storage, and disposal areas?						
A - 6 <u>Facility Photographs</u> - OAC 3745-50-43 (H)(2)						
Does the application include photographs of the facility clearly delineating all existing structures; existing treatment, storage, and disposal areas; sites of future treatment, storage, and disposal areas?						
A - 7 <u>Process Description and Design Capacities</u> OAC 3745-50-43 (I)						
Does the application include a description of each process to be used for treating, storing and disposing of hazardous waste, and the design capacity of each unit?						
A - 8 <u>Hazardous Waste Specifications</u> OAC 3745-50-43 (J)						
Does the application include:						
(1) a specification of the hazardous wastes listed or designated under Chapter 3745-51 of the OAC to be treated, stored, or disposed at the facility?						
(2) an estimate of the quantity of such wastes to be treated, stored, or disposed annually, and the processes to be used for such wastes?						

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A - 9 <u>Description of Debris and Contaminant Categories</u> OAC 3745-50-43 (N)						
Does the application include a description of the debris category(ies) and the contaminant category(ies) to be treated, stored, or disposed at the facility?						
A - 10 <u>All Other Information</u> OAC 3745-50-43 (O)						
Does the application include all other information required by U.S. EPA form 8700-23?						
<u>Additional Reviewer Notes:</u>						
Has the owner/operator signed and dated the Part A application with the certification language of OAC 3745-50-42 (D)? Note: Every time the Part A form is changed, it should be recertified by the owner/operator.						
Does the Part A application include proper units of measure or properly applied unit conversions?						
Are the waste codes/volumes listed in the Part A application consistent with the those listed in the other parts of the application?						