

How to Estimate *Average* Cost of VAP Technical Assistance

Technical assistance rates vary depending on the salary of the staff member(s) performing the technical assistance and how much time the staff member(s) spends on the project. The following is a representation of how to calculate the current **average** cost for technical assistance from the VAP:

Technical assistance costs are calculated by using the actual hourly rate of the staff member performing the technical assistance (currently the average is \$31.94) plus fringe (34.20% of hourly rate) plus overhead (\$61.22 per hour worked).

For example:

Numbers of Hours Worked	=	1 hour
Hourly Rate = \$31.94	=	\$31.94
Fringe = \$31.94 x 34.20%	=	<u>10.92</u>
		\$42.86
Overhead = \$61.22 per Hour Worked	=	<u>61.22</u>
Total Tech. Asst. Cost	=	\$104.08 per hour

Please note: This represents an average hourly cost for technical assistance performed by **one** technical reviewer based on the current salaries of all Ohio EPA district and central office technical assistance reviewers (based on one hour worked).

After receiving a request for technical assistance, the request will be forwarded to the assigned technical reviewer. Within five days of receiving the request, the technical reviewer will contact the customer to answer any questions. A follow-up letter will be mailed to the customer shortly after the call with the estimated review time and associated costs for the technical assistance.

This methodology is currently being used on all billing invoices.

** Based on salaries as of 8/19/2010 - Last updated 9/25/2012. **Subject to Change.***