

VAP USD Requests

OAC 3745-300-10(C)

Changes for new rules

Template

Electronic submission requirements

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Changes in USD Rule

- Eligibility Expanded to include **“Pocket Communities”**:
 - Communities completely surrounded by:
 - City, or
 - Township(s) with populations of twenty thousand or more residents in unincorporated areas



Changes in USD Rule

- More flexibility in defining the USD boundary.
 - As always: Professional Survey
 - New: Entirety of a city or township (i.e., by plat or charter that legally describes the incorporated boundaries)
 - New: Complete and adjacent parcels
 - Caveat: Any USD boundary that cuts across parcel boundaries must be surveyed.



USD Request Template

- New Request/Application form in development
- Will include specific, required attachments
 1. Cover Letter
 2. Copy of Notice Provided to the Legislative Authority
 3. USD Boundary Map, including ½ mile radius
 4. Legal Description
 - Required under current rules, may not be per new rule requirements
 5. CD(s) Containing Electronic Files



USD Electronic Files

– Text Files

- Mirrors NFA Letter Electronic File Guidance
- Text documents in PDF format.
- Bookmarked or indexed by section
- Combine into as few PDFs as possible, without exceeding 150,000 kb per PDF.
- Compress the size of files if possible.
- Keep file names short, simple, and descriptive of the contents of the document (e.g., USD Request.pdf, USD Boundaries.pdf, etc...).



USD Electronic Files

– Boundary Files

- GIS data layer of the USD boundary in an **ESRI ArcGIS Geodatabase or SHAPE** file format
- **Coordinate System:** North American Datum 1983 (NAD83), or North American Vertical Datum 1988 (NAVD88).
- **Projection:** Ohio State Plane North or South (US Survey Foot).
 - File Metadata (information describing the data layer) should include both Coordinate System and Projection



USD Electronic Files – Boundary Files

- Include the **parcel layer** that was used to create the proposed USD boundary, with date created.
- **Boundary survey** that has been signed and sealed by the professional surveyor, if survey was performed.



USD Five-Year Review Discoveries

- Mansfield and Akron Opportunity Park
 - Wells discovered to have been existing within USD and/or installed within ½ mile
 - Formal “USD Verification Notice” of findings sent to Mansfield (may be sent to Akron) with request to investigate and remove wells and/or resize USD boundary.



USD Five-Year Review Discoveries

- CPs will be notified if changes in USD occur
- Based on final USD outcome, if CNS's relying on this USD are affected, volunteers will be notified.
- Please be aware that if the USD is determined to be invalid or the size changes, any CNSs relying on the USD may be subject to audit and/or cure.

