

Wastewater Class A
 Wastewater Collection
 Wastewater Treatment
 May 5, 2015
 November 4, 2015

Please Post

Water Class A
 Water Distribution
 Water Supply
 May 6, 2015
 November 5, 2015



OPERATOR CERTIFICATION

2015 Paper and Pencil Examination Dates and Deadlines

Announcement of Examinations for Certification of Class A, I, II, and III Personnel

USE APPLICATION FORM EPA 4220 (Rev. 08/14). **Applications must be completed in full and returned to the Operator Certification Unit by the deadline listed below.** Only applications with original signatures will be accepted. Education and experience requirements for each exam are listed on the other side. **Failure to properly complete the application may result in rejection.**

Applications may be obtained from our Web page at <http://epa.ohio.gov/ddagw/opcert.aspx> or by mail at Certification Unit, Ohio EPA, Lazarus Government Center, P. O. Box 1049, Columbus, Ohio 43216-1049, or by phone at (614) 644-2752 or (866) 411-6728.

Completed applications and a check or money order for the appropriate fee, payable to "TREASURER, STATE OF OHIO," must be returned to Ohio EPA, Lazarus Government Center, Office of Fiscal Administration, P.O. Box 1049, Columbus, Ohio 43216-1049.

Any person applying for examination for certification as an operator shall pay the fee at the same time their application is submitted. **All fees are non-refundable.**

Applications must be postmarked by the application deadline noted below. Applications postmarked after the deadline will be rejected.

Courses and college experience may only be used to reduce the amount of operating experience required after an applicant has documented 12 months of hands on "operating experience". To receive credit, you must include a copy of your college transcript or diploma declaring your major. For training courses, you must include a copy of your course completion certificate.

A list of courses which can be used to substitute for a portion of the required operating experience for Class II and III certification may be found on the following Web site:

http://epa.ohio.gov/portals/28/documents/opcert/courses_substituted_for_experience.pdf.

Exam Dates	Application Deadlines	Exam Fees	Approval Letters
Wastewater May 5	February 4	Class A - \$80	Mid-April
Water May 6	February 5	WD, WC, WS and WW Class I - \$105	
Wastewater November 4	August 6	WD, WC, WS and WW Class II - \$120	Mid-October
Water November 5	August 7	WS & WW Class III - \$130	

LOCATION: Lausche Building, Ohio Expo Center and State Fair, Columbus, Ohio. Take I-71 to exit 111, 17th Avenue. Go west two blocks. Turn right into fairgrounds. The Lausche Building is the second building on the left.

Please see other side for exam day guidelines.

Class A Education and Experience Requirements

Education	Hours/Months of Experience Required	
	Operating Experience	Working Experience*
High School Graduate or GED (REQUIRED)	1,040 hours**	3 years**
Associates Degree	780 hours**	2 years**
Bachelor's Degree	520 hours	1 year

* Work experience means time spent at a job where a portion of duties involve dealing with a public water system or treatment works.

** Successful completion of one or more of the OTCO (operator training committee of Ohio) "Basic Water" or "Basic Wastewater" course, the California State University at Sacramento "Small Water System Operation and Maintenance" or "Small Wastewater System Operation and Maintenance, Volume I" course, or the equivalent shall reduce the experience requirement to one year of work experience or five hundred twenty hours of operating experience.

Class I, II, and III Education and Experience Requirements

Education (in years) Each year past high school must be a full year of education.	Months of Experience Required		
	Class I	Class II	Class III**
High School Graduate or GED (REQUIRED)	12	36	60
13*	12	24	48
14 or Associates Degree*	12	12	36
15 or more with no degree*	12	12	24
Associates Degree in Water or Wastewater (ex. Zane State College (Muskingum Tech) or Owens Community College) or a BS or BA from any accredited four-year college*	12	12	12

* Post High School education shall be obtained in a physical or natural science or chemical, civil or environmental engineering.

** Must hold a valid Class II Certificate for 12 months and meet experience requirement by the exam date.

Operating Experience Criteria (see OAC Rule 3745-7-01 for the definition of operating experience)

Counts	Doesn't Count	
Daily Plant Operations/Maintenance	Clerical duties	
Laboratory work at the lab of an owner of a public water system or treatment works	Commercial lab work	
	Sludge handling and hauling if <i>not</i> part of a treatment works	
Military experience (potable water/wastewater)	Investigations/inspections or construction inspection/ engineering design that <i>do not</i> require coordination of work with the active treatment processes, collection or distribution systems.	
On-site investigations/inspections or construction inspection/engineering design that require coordination of work with the active treatment processes, sewerage or distribution systems (hours must be documented).		Academic Research
		Meter Reading only
Troubleshooting plant operations at a public water system or treatment works.	Off-site monitoring of SCADA	
	Laborers, even at plant, if only duties are mowing grass, painting, etc.	
Industrial wastewater treatment	Septage hauling	
Onsite SCADA system monitoring sludge handling and sludge hauling if part of a public water system or treatment works will count for no more than 25 percent of the required experience		

Experience for drinking water related examinations may only be obtained at public water systems. Applicants may be accepted to take a Class A exam without the required experience in accordance with criteria established in Ohio Administrative Code 3745-7.

Exam Day Guidelines

Do <u>NOT</u> Bring:	Do Bring:
Cell Phones, pagers, PDA's Headphones Programmable or Scientific Calculators Adding machines with tape Backpacks, briefcases, purses, etc. Books, paper Hats	Your entrance letter Your picture ID No. 2 pencils Canned or bottled drinks Snacks (in clear bags only) Money for parking Basic calculators (should only perform the most basic functions)