

Wastewater Collection
 Wastewater Treatment
 May 9, 2012
 November 7, 2012



Water Distribution
 Water Supply
 May 10, 2012
 November 8, 2012



2012 OPERATOR CERTIFICATION 2012 Examination Dates and Deadlines

Announcement of Examinations for Certification of Class I, II, and III Personnel

USE APPLICATION FORM EPA 4220 (Rev. 10/11). Applications must be completed in full. Only original signed applications will be accepted. Education and experience requirements for each exam are listed on the other side. **Failure to properly complete the application may result in disapproval.**

Applications may be obtained from our Web page at www.epa.ohio.gov/ddagw/opcert.aspx or by mail at Certification Unit, Ohio EPA, Lazarus Government Center, P. O. Box 1049, Columbus, Ohio 43216-1049, or by phone at (614) 644-2752 or (866) 411-6728.

Completed applications and a check or money order for the application fee, payable to "TREASURER, STATE OF OHIO," must be returned to Ohio EPA, Lazarus Government Center, Office of Fiscal Administration, P. O. Box 1049, Columbus, Ohio 43216-1049.

Any person applying for examination for certification as an operator shall pay an application fee at the same time their application is submitted. Upon notification of approval that the applicant is eligible to take the examination, the applicant must pay an examination fee. **All fees are non-refundable.**

In order to streamline the application and acceptance process, Ohio EPA encourages applicants to pay both the application and examination fee when submitting the exam application.

FREE Class I and Class II Water Supply examinations

In 2012, Ohio EPA will be using a portion of it's US EPA expense reimbursement grant to offer FREE exams to operators taking the Class I and Class II Water Supply examinations. The purpose of the expense reimbursement grant is to assist in the training and certification of operators for small public water systems.

During the 2012 exam cycle, individuals with a high school diploma or the equivalent may apply to take the Class I and II Water Supply examinations **free** of charge. Application and examination fees will be waived, but **exam applications are required** to be submitted by the posted application deadlines.

Applicants for wastewater and water distribution exams should submit fees.

All drinking water related applications must include a completed Declaration of Material Assistance (DMA) form. Forms may be obtained on the operator certification Web site listed above by clicking on the "DMA form" link.

Exam Date	Application Deadline	Application Fee	Notification of Application Review	Exam Fees	Approval Letters
Wastewater May 9	February 8	\$45 WSI and WSII are Free	Mid-March	WD, WC and WW Class I - \$60	Mid-April
Water May 10	February 9		Mid-March	WD, WC and WW Class II - \$75	Mid-April
Wastewater November 7	August 9		Early September	WS & WW Class III - \$85	Mid-October
Water November 8	August 10		Early September	WSI and WSII are Free	Mid-October

Please see other side for exam day guidelines.

LOCATION: Lausche Building, Ohio Expo Center and State Fair, Columbus, Ohio. Take I-71 to exit 111, 17th Avenue. Go west two blocks. Turn right into fairgrounds. The Lausche Building is the second building on the left.

A list of courses which can be used to substitute for a portion of the required operating experience for Class II and III certification may be found on the following Web site: www.epa.ohio.gov/portals/28/documents/opcert/courses_substituted_for_experience.pdf.

Education and Experience Requirements

Education (in years) Each year past high school <i>must</i> be a full year of education.	Months of Experience Required		
	Class I	Class II	Class III**
High School Graduate or GED (REQUIRED)	12	36	60
13 *	12	24	48
14 or Associate's Degree *	12	12	36
15 or more with no degree *	12	12	24
Associate's Degree in Water or Wastewater (ex: Zane State College (Muskingum Tech) or Owens Community College) or a BS or BA from any accredited four-year college *	12	12	12

* Post High School education shall be obtained in a physical or natural science or chemical, civil or environmental engineering.

** Must hold a valid Class II Certificate for 12 months and meet experience requirement by the exam date.

Operating Experience Criteria (see OAC Rule 3745-7-01 for the definition of operating experience)

Counts	Doesn't Count
Daily Plant Operations/Maintenance	Clerical duties
Laboratory work at the lab of an owner of a public water system or treatment works	Commercial lab work
Military experience (potable water/wastewater)	Sludge handling and hauling if <i>not</i> part of a treatment works
On-site investigations/inspections or construction inspection/engineering design that require coordination of work with the active treatment processes, sewerage or distribution systems (hours must be documented).	Investigations/inspections or construction inspection/engineering design that <i>do not</i> require coordination of work with the active treatment processes, collection or distribution systems.
Troubleshooting plant operations at a public water system or treatment works.	Academic Research
Industrial wastewater treatment	Meter Reading only
Onsite SCADA system monitoring sludge handling and sludge hauling if part of a public water system or treatment works will count for no more than 25 percent of the required experience	Off-site monitoring of SCADA
	Laborers, even at plant, if only duties are mowing grass, painting, etc.
	Septage hauling
Experience for drinking water related examinations may only be obtained at public water systems. Applicants may be accepted to take a (Class A, I and II) exam without the required experience in accordance with criteria established in Ohio Administrative Code 3745-7. Experience credit for training courses is not counted until 12 months of actual operational experience has been obtained.	

Exam Day Guidelines:

Do NOT Bring:	Do Bring:
Cell Phones, pagers, PDA's Headphones Programmable or Scientific Calculators Adding machines with tape Backpacks, briefcases, purses, etc. Books, paper Hats	Your entrance letter Your picture ID No. 2 pencils Canned or bottled drinks Snacks (in clear bags only) Money for parking Basic calculators (should only perform the most basic functions)