

Minutes of the Operator Certification Advisory Council

November 15, 2007

Present for the meeting on Thursday, November 15, 2007 were: Chris Clark, member and chair; Richard Lorenz, member; Vui Chung, member; Robert Brown, member; Richard Reed, member; Jim Simpson, member; Kirk Leifheit, member; Dave Bornino, Certification Unit, Andrew Barienbrock, Certification Unit; Susan Parkins, Certification Unit.

The meeting was called to order at approximately 8:38 a.m. Vui Chung made a motion seconded by Richard Lorenz that the minutes of the October 11, 2007 meeting be approved. Motion carried.

1) Class IV, Examinations (In Review)

WATER

NAME, LOCATION	KL	BD	RL	VC	JS	CC	RR	RB
Stephen N. Hainen, City of Columbus (resubmittal)	**	**	**	**				
Timothy Newland, City of Bellefontaine 2 copies (resubmittal)	**		**					

WASTEWATER

NAME, LOCATION	KL	BD	RL	VC	JS	CC	RR	RB
Barbara A. Browne, Cincinnati MSD					**	**	**	**
Jim Johnson, City of Fremont (1 copy) (resubmittal)	X			X		**		
Thomas S. Mirante, City of Youngstown (resubmittal)					**	**	**	**
Tracey M. Phelps, Medina Co.					**	**	**	**

**** Denotes who currently has package x Denotes who has reviewed package**

2) Class IV Actions

WATER

NAME	EMPLOYER	TYPE	ACTION
Phillip A. Farrar	City of Clyde	W	Return for additional information
Thomas E. Holloway	Trumbull Co	W	Pending information from Council
Mark A. Petrie	City of Lorain	W	Recommend for approval

WASTEWATER

NAME	EMPLOYER	TYPE	ACTION
Edward J. Haller	NEORS	WW	Recommend for approval
Douglas M. Hastings	City of Alliance	WW	Recommend for approval
Gregory A. Squire	Warren Co.	WW	Return for additional information
James L. Webber	City of Youngstown	WW	Return for additional information
David M. Wilson	Butler Co.	WW	Recommend for approval

Robert Brown made a motion seconded by Vui Chung that the examinations from Mark Petrie, Ed Haller, Doug Hastings and James Webber be recommended for approval; that the examination from Thomas Holloway be determined pending additional Council member input; and that the examinations from Phillip A. Farrar, Gregory Squire, and James Webber be returned for additional information. (James Johnson's resubmittal was passed along to the third Council member for review.) Motion carried.

3) OITs

NAME	EXAM TYPE	ACTION
Shawn L. Hefner	WW I	Recommended for approval
Paul Hellman	WW I	Recommended for approval after 12/01/07
DeVail L. Howell	WD I	Recommended for approval
Michael D. Judson	WS II	Recommended for approval
Clint M. Kendrick	WW II	Recommended for approval
Casey T. Leudeke	WD I	Recommended for approval pending receipt of original signatures
Roy V. Moore	WS II	Recommended for approval pending receipt of DMA
Joseph C. Reau	WW III	Recommended rejection
Francisco J. Rivera	WW I	Recommended for approval
Kevin R. Roff	WW III	Recommended for approval
Steven L. Sherrick	WS I	Recommended for approval
Johnny K. Shingleton	WW III	Recommended for approval
Robert S. Shuman	WS II	Recommended rejection
Mikel D. Whittington	WD I	Recommended for approval pending receipt of DMA
Josh P. Wilson	WW I	Recommend approval

Kirk Leifheit made a motion, seconded by Robert Brown, recommending that Shawn Hefner, Devain Howell, Michael Judson, Clint Kendrick, Francisco Rivera, Kevin Roff, Steven Sherrick, Johnny Shingleton, and Josh Wilson be issued certificates; that Roy Moore and Mikel Whittington be issued certificates pending receipt of signed DMA form; that Casey Luedeke be issued a WD I certificate pending the receipt of original signatures; that Paul Hellman be issued a WW I certificate after 12/01/2007 and that Joseph Reau and Robert Shuman's requests be rejected. Motion carried.

(4) Strategic Planning

The November 2008 water and wastewater examinations were discussed. One new Council member, Beth Darnell, participated as a proctor during one of the testing days. Exam results were provided and discussed. Council reviewed all questions with 100% passing rates and those with less than 35% passing rate to determine if questions were properly worded, applicable, etc.

The Class IV Guidance clarification was reviewed and finalized.

5) Extension Requests

Kirk Leifheit made a motion, seconded by Robert Brown that Paul Fraley, Jr., City of Middletown, be granted a one year extension until November 15, 2008 to submit his Wastewater Treatment Class IV examination. Motion carried.

6) Reciprocity

The Council discussed the reciprocity application from Art Hudson, State of West Virginia, Wastewater Class 2 certificate. The State of West Virginia submitted a representative examination for the Council's review. The 100 question sample examination was determined to be comparable to Ohio's Class II Wastewater Treatment examination.

The Council discussed the reciprocity application from Brian A. Blum, Water Treatment 3, State of Arizona. The State of Arizona did not submit a representative examination for the Council's review. Andrew Barienbrock noted that representative examinations have been submitted from the State of Arizona previously and that he would call to request an examination be submitted.

Robert Brown made a motion, seconded by Richard Reed, recommending Art Hudson be issued an Ohio Class II Wastewater Treatment certification pending proof of employment in the State of Ohio and that Brian Blum's application be placed on hold until after Andrew Barienbrock's follow-up phone call. Motion carried.

7) Other Business

The proposed 2008 Advisory Council meeting schedule was discussed. Several changes were made. When the meeting location is determined, the finalized schedule will be forwarded to all Council members.

The Need to Know Criteria for water distribution was discussed. Andrew Barienbrock noted that a DACUM job analysis was taking place November 15 and 16, 2007 for Class I Water

Distribution Operators. Richard Lorenz has completed an initial draft of Need to Know Criteria for the Council's review. Ohio EPA will provide the outline of duties to Council for use in establishing the Need to Know Criteria. The Ohio State University will be conducting a DACUM job analysis in December, 2007 for Class A Water operators.

Andrew Barienbrock shared that OTCO is including rules information in their training courses.

Andrew Barienbrock will be presenting a Class IV procedural update December 13, 2007 from 5:00 to 7:00 p.m. at the upcoming OTCO Procrastinators' Workshop. At the present time, contact hours will not be available for this seminar. Council suggested that Ohio EPA request to provide this information seminar at the state OWEA conference in the summer of 2008 and the AWWA conference in the fall of 2008. It was suggested that recently certified Class IV operators be asked to join the future presentations along with former Council member, Deborah Metz.

The Agency approved Class IV wastewater applications for Barbara A. Browne and Marc A. Jones between the October and November 2007 Council meetings.

8) Adjournment

There being no further business to come before the Council, Kirk Leifheit made a motion, seconded by Robert Brown, that the meeting be adjourned at approximately 3:18 p.m. on Thursday November 15, 2007. Motion carried. The next meeting will be held at 8:30 a.m. Thursday, December 20, 2007 in Ohio EPA conference room A (6th floor).

Council Approved: _____ December 20, 2007 _____