

Minutes of the Advisory Board of Examiners for Water and Wastewater Treatment Plant Operators September 18, 2003

Present for the meeting on September 18th were: Robert Brown, chair; Chris Clark, member; Vui Chung, member; Dail Hollopeter, member, Richard Lorenz, member; Kirk Leifheit, secretary; Debbie Metz (via phone), member; Karen Morr, Certification Unit; and Andrew Barienbrock, Certification Unit.

The meeting was called to order at approximately 8:48 a.m. A motion was made by Chris Clark, seconded by Kirk Leifheit, to approve the minutes of the August 21, 2003 meeting.

1. Class IV, Part I

The Board reviewed the following Part I applications &/or additional information:

NAME	EMPLOYER	TYPE	ACTION
Richard Felton	Delaware County - Alum Creek WWTP	Wastewater	Recommend approval based on the information received from the Division of Surface Water and the Office of Legal Services.
Hobart Wells	Village of Grafton	Wastewater	Recommend approval based on the information received from the Division of Surface Water and the Office of Legal Services.
Frank Woyma	City of Cleveland	Water	Recommend approval based on the information received from the Division of Drinking and Ground Waters and the Office of Legal Services.

A motion was made by Dail Hollopeter, seconded by Richard Lorenz to recommend approval of the Class IV, Part I applications of Richard Felton, Hobart Wells, and Frank Woyma. Motion carried.

2. Class IV, Part II (new)

Name	Location	Type	Rec'd Date	Number copies
Ramesh Kashinkunti	Greater Cincinnati Water Works	WS	9/18/03	4

3. Class IV, Part II (resubmittals)

Name	Location	Type	Rec'd Date	Number copies
R. Earnest Stickler	City of Mason	WS	September 16, 2003.	1

4. Class IV, Part II (action)

NAME	EMPLOYER	TYPE	ACTION
Thomas Angelo (resubmittal)	City of Warren	Wastewater	Recommend approval.
Randy Bruback (resubmittal)	City of Painesville	Wastewater	Recommend approval.
John Hoff	City of Columbus	Wastewater	Return for Plant. Sections need to be resubmitted in their entirety.
James Koch	Clermont County Sewer & Water	Water	Return for Budget, Plant, System, Safety, Planning, and Design.

A motion was made by Richard Lorenz, seconded by Chris Clark, to recommend that the Class IV, Part II examinations of Thomas Angelo and Randy Bruback be approved, and that the Class IV, Part II examinations of John Hoff and James Koch be returned for revisions. Motion carried.

5. Class IV, Part II (in review)

WATER

NAME, LOCATION	KL	CC	VC	RL	DH	DM	BB
Dennis Horgan, City of Cleveland (resubmittal)	**			x		x	
Ramesh Kashinkunti, Greater Cincinnati Water Works	**	**	**	**			
R. Earnest Stickler, City of Mason (resubmittal)	**						

WASTEWATER - None

** denotes who currently has package
 x denotes who has reviewed package

6. OIT's

NAME	EXAM TYPE	ACTION
Paul Brannon	WW I	Recommend approval.
Paul Brannon	WS I	Recommend approval.
Donald Brooker	WD I	Recommend approval.
Jonathon Cameron	WS I	Recommend approval.
William Davis	WS I	Recommend approval.
Ronald Huntington	WW III	Recommend approval.
Tom Jasinski	WW I	Recommend approval.
Thomas Lewandowski	WW I	Recommend approval.
William Mays	WC I	Recommend approval.
Robert Morrison	WC I	Needs additional information.
Nicole Solomonoff	WW II	Recommend approval.
Walter Van Kirk	WW III	Recommend approval.
Gene Zeltner	WW I	Needs additional information.

A motion was made by Chris Clark, seconded by Vui Chung, to recommend approval of the OIT documentation and issue certificates to all of the above except Robert Morrison and Gene Zeltner who need additional information. Motion carried.

7. Reciprocity

Karl Bergman, Massachusetts (Class IV) - Andy will seek additional information regarding the examination Mr. Bergman took in Massachusetts and the need to know criteria for that examination.

8. Operator Requests

Name	Request	Action
John D. Chmielewski	Wants an extension of time to document work experience.	Recommend approval.
Thomas T. Finan	Wants an extension of time to submit revised Class IV, Part II.	Recommend approval.
Keith B. Collins	Wants an extension of time to submit revised Class IV, Part II.	Recommend approval.

A motion was made by Dail Hollopeter, seconded by Richard Lorenz, to recommend approval for the request of all of those listed above. Motion carried.

9. Strategic Plan

A discussion was held regarding the rules work group. Andy explained that Mike Baker and Lisa Morris requested that the group take a step back and look at the rules with a strategic plan in mind. The work group took a full meeting to address the issue of strategic planning. Andy indicated that he was finalizing a memo regarding the work group's conclusions. Once the memo is approved by Mr. Baker and Ms. Morris the workgroup will proceed with the rule making process.

10. Contact Hour Update

Information on the status of the contact hour program was provided. Approximately 3,300 courses have been approved. The operator certification unit will be sending a letter to providers whose courses are expiring.

11. OpCert Database Update

Information on the status of the new Operator Certification database was provided. Development is currently behind schedule, but the portions that have been tested look positive.

12. Other Business

The Board asked if the Director will respond to their memo regarding stakeholder participation. Kirk will check on a possible response from the Director's office.

The new operator certification hotline (866) 411-OPCT(6728) was discussed. The Board members listened to the messages and were pleased.

Chris Clark brought reference material that he had found. He passed out several Flash cert books for review by other Board members.

Discussions were held on the Class IV excel spreadsheet that Chris has developed. Board members will review the black highlighted areas and the categories of the handout.

Items for the next agenda - schedule time for Chris to discuss his excel program for Class IV review. ADD Mr. Papp to next agenda.

There being no further business to come before the Board, the meeting was adjourned at approximately 2:50 p.m. on Thursday, September 18th, 2003. (Dail Hollopeter motioned, Chris Clark seconded. Motion carried.)

Board Approved October 23, 2003