

Minutes of the Advisory Board of Examiners for Water and Wastewater Treatment Plant Operators March 20, 2003

Present for the meeting on March 20th were: Robert Brown, chair; Debbie Metz, vice chair; Dail Hollopeter, member; Richard Lorenz, member; Kirk Leifheit, secretary; and Susan Parkins, Certification Unit.

The meeting was called to order at approximately 9:06 a.m.

1. Exam Revisions

None

2. Class IV, Part I

The Board reviewed the following Part I applications &/or additional information:

NAME	EMPLOYER	TYPE	ACTION
Ramesh D. Kashinkunti	City of Cincinnati	Water	Hold for more information from the Division of Drinking and Ground Water - Southwest District Office.

A motion was made by Richard Lorenz, seconded by Kirk Leifheit to hold the Class IV, Part I application of Ramesh D. Kashinkunti for additional information. Motion carried.

3. Class IV, Part II (new)

Dennis G. Donadio, City of Niles Wastewater (Rec'd 3/03/03)
Richard S. Papp, City of Cleveland Water (Rec'd 3/04/03)

4. Class IV, Part II (resubmittals)

Name	Location	Type	Rec'd Date	Number copies
Charles N. Yannucci	Brookfield	WW	3/04/03	4

5. Class IV, Part II (action)

NAME	EMPLOYER	TYPE	ACTION
Keith Collins	City of Mason	Wastewater (resubmittal)	Return for Experience, Administration, Budget, Plant, System, Safety, Planning, Research, Design, Staff Training, and Publications.
Keith Radick	Allen County / Floyd Brown Associates	Wastewater	Return for Administration, Budget, Plant, System, Safety, Planning, Research, and Design sections.
Michael Ritter	Fostoria WWTP	Wastewater	Recommend approval.

A motion was made by Dail Hollopeter, seconded by Kirk Leifheit, to recommend that the Class IV, Part II examination of Michael Ritter be approved, and to recommend that the Class IV, Part II examinations of Keith Collins and Keith Radick be returned for revisions. Motion carried.

6. Class IV, Part II (in review)

WATER

NAME, LOCATION	KL	CC	GM	RL	DH	DM	BB
Tyrone Butler, Cleveland Div. Water	x		**	x		x	
Richard S. Papp, Cleveland Div. Water	**		**	**		**	

WASTEWATER

NAME, LOCATION	KL	CC	GM	RL	DH	DM	BB
Dennis G. Donadio, City of Niles	**	x			**		x
Charles N. Yannucci, Brookfield (resubmittal)		**	**		**		**

**denotes who currently has package

x denotes who has reviewed package

7. OIT's

None

8. Reciprocity

None

9. Enforcement Cases

None

10. Operator Requests

Name	Request	Action
Frank J. Mortali	Request regarding the renewal of his expired Wastewater Class IV certificate.	He has to take the Wastewater Treatment Class III exam and pass before he can take the Class IV exam.
Cynthia M. Mullins	Wants an extension of time to submit her OIT documentation.	Recommend approval
Matt Regan	Wants his expired certificates renewed or replaced.	Director Christopher Jones to make determination.

A motion was made by Dail Hollopeter, seconded by Richard Lorenz, to recommend approval of a two year extension for Cynthia M. Mullins to submit her OIT documentation form. Motion carried.

11. Strategic Plan

None

12. Contact Hour Update

None

13. OpCert Database Update

None

14. Other Business

The Board discussed getting the OpCert website on a separate page like the Division's website.

Kirk discussed the possibility of a "1-800" number for operator's to call into the Certification Unit.

The Certification Unit will review challenged questions before the May meeting.

There being no further business to come before the Board, the meeting was adjourned at approximately 4:30 p.m. on Thursday, March 20th, 2003. (Kirk Leifheit motioned, Richard Lorenz seconded. Motion carried.)

Respectfully submitted,

Kirk M. Leifheit
Secretary