

Minutes of the Advisory Board of Examiners for Water and Wastewater Treatment Plant Operators July 17, 2003

Present for the meeting on July 17th were: Robert Brown, chair; Debbie Metz, vice chair; Dail Hollopeter, member; Richard Lorenz, member; Kirk Leifheit, secretary; and Karen Morr, Certification Unit.

The meeting was called to order at approximately 8:47 a.m. A motion was made by Dail Hollopeter, seconded by Richard Lorenz, to approve the minutes of the June 26, 2003 meeting with one amendment to Section 11.

1. Exam Revisions

Bob Brown and Dail Hollopeter identified questions that need to be changed on the Wastewater Treatment Class I and II exams for the November exam cycle. Debbie Metz stated that the Water Supply Class II need to know criteria need to be finished before the exam question revision starts for that exam. The Board agreed to having new questions ready for the August 21, 2003 meeting.

2. Class IV, Part I

The Board reviewed the following Part I applications &/or additional information:

NAME	EMPLOYER	TYPE	ACTION
David Brown	City of Springfield	Wastewater	Recommend approval based on the information received from the Division of Surface Water.

A motion was made by Dail Hollopeter, seconded by Debbie Metz to recommend approval of the Class IV, Part I application of David Brown. Motion carried.

3. Class IV, Part II (new)

Name	Location	Type	Rec'd Date	Number copies
Robert Hollis	Summit County	WW	7/09/03	4

4. Class IV, Part II (resubmittals)

Name	Location	Type	Rec'd Date	Number copies
Thomas Angelo	City of Warren	WW	6/27/03	3

Jeff Harrington	Rocky River WWTP	WW	7/15/03	4
Dennis Horgan	City of Cleveland	WS	7/16/03	1
James L. Koch	Clermont County Water and Sewer	WS	7/16/03	4

5. Class IV, Part II (action)

NAME	EMPLOYER	TYPE	ACTION
Anthony Hoholski (resubmittal)	City of Lorain	Wastewater	Return for Plant section. Section needs to be resubmitted in its entirety.
Weldon Potts (resubmittal)	City of Urbana	Wastewater	Recommend approval.
John A. Wood	City of Urbana (previous employer)	Wastewater	Return for Experience, Administration, Budget, Plant, System, Safety, Planning, Research, Design, Staff Training, Teaching, Publications, and Community Involvement.

A motion was made by Dail Hollopeter, seconded by Kirk Leifheit, to recommend that the Class IV, Part II examination of Weldon Potts be approved, and to recommend that the Class IV, Part II examinations of Anthony Hoholski, and John A. Wood be returned for revisions. Motion carried.

6. Class IV, Part II (in review)

WATER

NAME, LOCATION	KL	CC		RL	DH	DM	BB
Dennis Horgan, City of Cleveland (resubmittal)						**	
James L. Koch, Clermont County Water and Sewer (resubmittal)	**			**		**	

WASTEWATER

NAME, LOCATION	KL	CC		RL	DH	DM	BB
Thomas Angelo, City of Warren (resubmittal)		**		**	X		**

Jeff Harrington, Rocky River WWTP (resubmittal)		**			**	**	**
Robert Hollis, Summit County	**	**			**		**
Thomas W. Stickle, Earth Tech	x	**					
Anthony Rice, City of London (resubmittal)		**			x	x	**
Michael D. Shaw, City of Portsmouth (resubmittal)		**			x	x	**

** denotes who currently has package
x denotes who has reviewed package

7. OIT's

NAME	EXAM TYPE	ACTION
Gary L. Bennett	WS 1	Recommend approval.
Michael L. Busse	WW 1	Recommend approval.
Michael L. Busse	WS 1	Needs additional documentation.
Eric Erdody	WW 2	Recommend approval.
John S. Gillilan	WD 1	Recommend approval.
Tara E. Kinsey	WS 3	Needs more time.
Jeffrey A. Martin	WS 1	Recommend approval.
Daniel J. Purdy	WS 1	Recommend approval.
Michael L. Rickert	WS 1	Recommend approval.
Monte D. Rowland	WS 1	Recommend approval.
Stan M. Sutter	WW 1	Needs additional documentation.
Amy L. Wyatt	WW 3	Recommend approval.

A motion was made by Kirk Leifheit, seconded by Bob Brown, to recommend approval of the OIT documentation and issue certificates to all of the above except Michael L. Busse (WS 1), Tara E. Kinsey, and Stan M. Sutter who need more experience time or additional information. Dick Lorenz abstained from voting on Daniel J. Purdy's application. Motion carried.

8. Reciprocity

None

9. Enforcement Cases

The Advisory Board of Examiners went into Executive Session from 9:45 a.m. to 10:00 a.m. to discuss

pending enforcement cases/issues.

10. Operator Requests

Name	Request	Action
Chris Clark	Request to review letter sent by Ohio EPA district staff regarding the plant's classification status and appropriate certified operator requirements.	Kirk Leifheit will ask the Division of Surface Water to review the request.
William Lutz	Request for clarification of why his experience documentation was not credited towards his Operator-in-Training status. Also, requesting a two year extension to submit his experience documentation.	Karen will call Mr. Lutz and discuss his experience documentation. He has until October 30, 2004 to gain the required experience time before he is eligible for a two year extension.

No motion was made.

11. Strategic Plan

The Board discussed the Water Supply Need to Know Criteria. Bob Brown discussed the scope of criteria and how to categorize items for the Wastewater Treatment exams.

12. Contact Hour Update

No update was provided.

13. OpCert Database Update

No update was provided.

14. April Exam Challenges

See attached chart for results of the challenges.

15. Other Business

No additional business was presented or discussed.

There being no further business to come before the Board, the meeting was adjourned at approximately 2:30 p.m. on Thursday, July 17th, 2003. (Dail Holloper motioned, Richard Lorenz seconded. Motion carried.)

Board Approved 8/21/03