

3745-75-05 **Recordkeeping and inspections.**

[Comment: For dates of non-regulatory government publications, publications of recognized organizations and associations, federal rules, and federal statutory provisions referenced in this rule, see the last paragraph of rule 3745-75-01 of the Administrative Code titled "Reference to materials."]

- (A) The owner or operator of each HMIWI shall submit a report including the information listed in paragraphs (A)(1) to (A)(8) of this rule initially within six months after submittal of the report required by paragraph (B)(4) of rule 3745-75-06 of the Administrative Code and thereafter at intervals no greater than six months. The reports shall be signed by the facilities manager.
- (1) The values for the site-specific operating parameters established pursuant to paragraph (E) of rule 3745-75-06 of the Administrative Code;
 - (2) The highest maximum operating parameter and the lowest minimum operating parameter, as applicable, for each operating parameter recorded for the semiannum being reported, pursuant to paragraph (I) of rule 3745-75-03 of the Administrative Code.
 - (3) The highest maximum operating parameter and the lowest minimum operating parameter, as applicable for each operating parameter recorded pursuant to paragraph (I) of rule 3745-75-03 of the Administrative Code, for each of the three semiannums prior to the semiannum being reported, in order to provide the director with a summary of the performance of the facility over a period of two full years;
 - (4) Any information recorded under paragraph (B) of this rule for each of the two quarters encompassed by the semiannum;
 - (5) Any information recorded under paragraph (B) of this rule for each of the six quarters encompassed by the three prior semiannums;
 - (6) If a performance test was conducted during the reporting period, the results of that test;
 - (7) If no exceedances or malfunctions were reported under paragraph (B) of this rule for the semiannum being reported, a statement that no exceedances occurred during the reporting period;
 - (8) The date, time, and duration of any use of the bypass stack; the reason for malfunction, and corrective action taken;

- (9) Any activation of the radioactivity alarm; the reason for the alarm, and corrective action taken.
- (B) Pursuant to 40 CFR 60.7 and 40 CFR 60.13(h), the owner or operator of each incinerator shall submit reports on a quarterly basis to the appropriate Ohio EPA district office or local air agency containing the information listed in paragraphs (B)(1) to (B)(3) of this rule. These reports of exceedances, missing data, and malfunctions shall be submitted by February first, May first, August first, and November first of each year and shall cover the data obtained during the previous calendar quarters.
- (1) Identification of calendar days for which data on emission rates or operating parameters specified under rules 3745-75-02 and 3745-75-03 of the Administrative Code exceeded the applicable limits, with a description of the exceedances, reasons for such exceedances, and a description of corrective actions taken.
- (2) Identification of calendar days for which data on emission rates or operating parameters specified under rules 3745-75-02 and 3745-75-03 of the Administrative Code have not been obtained, with an identification of the emission rates or operating parameters not measured, reasons for not obtaining the data, and a description of corrective actions taken.
- (3) Identification of calendar days, times and durations of malfunctions, a description of the malfunction and the corrective action taken.
- (C) All logs, charts and other records required by paragraphs (D), (E), (L) and either (H) or (I) of rule 3745-75-04 of the Administrative Code, and reports required by paragraph (A) or (B) of this rule shall be maintained for a period of five years and be available for inspection by the Ohio EPA or its authorized representatives and by the USEPA at any reasonable time.
- (D) All records of concentrations of pollutants listed under paragraphs (A) to (I) of rule 3745-75-02 of the Administrative Code and measurements of opacity as determined by continuous emissions monitoring, as applicable, shall be maintained for a period of five years and be available for inspection by the Ohio environmental protection agency or its authorized representatives and by the USEPA at any reasonable time.
- (E) All records of operator training and qualification shall be retained for five years. This shall include the names of HMIWI operators and their dates of completion of the following requirements:
- (1) Training under paragraph (O) of rule 3745-75-03 of the Administrative Code;
- (2) Qualification under paragraph (S) of rule 3745-75-03 of the Administrative Code;
- and

- (3) Review of the information contained within the operations manual required by paragraph (T) of rule 3745-75-03 of the Administrative Code, initially and at least annually thereafter as prescribed by paragraph (U) of rule 3745-75-03 of the Administrative Code.
- (F) The owner or operator of an affected facility shall prepare a waste management plan. The waste management plan shall identify both the feasibility and the approach to separate certain components of solid waste from the health care waste stream in order to reduce the amount of toxic emissions from incinerated waste. A waste management plan may include, but is not limited to, elements such as paper, cardboard, plastics, glass, battery, or metal recycling; or purchasing recycled or recyclable products. A waste management plan may include different goals or approaches for different areas or departments of the facility and need not include new waste management goals for every waste stream. It should identify, where possible, reasonably available additional waste management measures, taking into account the effectiveness of waste management measures already in place, the costs of additional measures, the emission reductions expected to be achieved, the need to minimize employee exposure to pathogens, and any other environmental, energy, or safety impacts they may have. The publication "An Ounce of Prevention: Waste Reduction Strategies for Health Care Facilities," from the American Hospital Association, shall be considered in the development of the waste management plan.
- (G) In addition to the report required under paragraph (A)(9) of this rule, the owner or operator shall immediately report any instance of radioactivity alarm activation to the environmental radiation safety section of the bureau of radiation protection of the Ohio department of health.

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