



Division of Air Pollution Control



# Hardship Extension Application

Ohio EPA is dedicated to improving the air quality in Ohio while providing the best customer service possible. In that effort, if you have any questions while filling out this application please feel free to call us at (614) 644-3059. **Vehicles that fail the gas cap pressure test do not qualify for an extension and must be repaired. The hardship extension is only available one time per vehicle.** Please read and complete the entire application.

1. You must include:

- a copy of your Ohio vehicle registration, Ohio title **OR** Application for Renewal Registration by Mail notice (BMV 4603F2X). (DO NOT mail in the original title);
- a copy of the failed Vehicle Inspection Report;
- and** a written estimate for vehicle repairs from a legitimate repair facility totaling \$75.00 or more for emission repairs related to the failure. The estimate can include costs for parts or services, including diagnostic fees, and must clearly indicate the name and address of the motorist, the Vehicle Identification Number (VIN), and the vehicle plate number. The estimate must be on letterhead and dated within 60 days of application.

Name: _____		
Street Address: _____	City/State: _____	Zip code: _____
Ohio County of Residence: _____	Telephone:(    ) _____	License Plate No: _____

2. Please fill out the following information:

3. Place a check in the box next to the total number of people living in your household<sup>1</sup>. The corresponding income is the maximum household income allowable for the household to be eligible for an extension.

Size of Household	Household Income	Size of Household	Household Income
<input type="checkbox"/> 1 person	up to \$16,245	<input type="checkbox"/> 5 persons	up to \$38,685
<input type="checkbox"/> 2 persons	up to \$21,855	<input type="checkbox"/> 6 persons	up to \$44,295
<input type="checkbox"/> 3 persons	up to \$27,465	<input type="checkbox"/> 7 persons	up to \$49,905
<input type="checkbox"/> 4 persons	up to \$33,075	<input type="checkbox"/> 8 persons	up to \$55,515

For households with more than 8 members, add \$5,610 for each individual member.

Was your total gross household income<sup>2</sup> for the last 12 months less than the level checked above?

Please circle one: **YES** **NO**

Signature \_\_\_\_\_ Date \_\_\_\_\_

<sup>1</sup> A **household** is defined as all persons who share a common kitchen or bath. This includes tax dependent college students who are absent from the household solely because of college attendance, they may not apply as separate households.

<sup>2</sup> **Household income** is defined as the gross income of all household members, except wage or salary income earned by dependent minors under 18 years of age. Head of household and spouse may never be considered as minors. Gross income includes wages, interest, annuities, pensions, social security retirement, disability, public assistance, Aid to Families with Dependent Children (AFDC), Supplemental Security Income (SSI), alimony, child support, unemployment benefits, workers compensation, and any other indirect income such as utility allowances.

**Option 1:** Ohio EPA can mail your certificate to the Bureau of Motor Vehicles (BMV) upon completion. The BMV is the agency that issues the license plates & stickers. If you would like to take advantage of this service, please include the following:

- a check or money order for your registration renewal fee made out to: Treasurer State of Ohio;
- your signed Application for Renewal Registration by mail notice (BMV 4603F2X); and
- an unsealed stamped envelope, addressed to the BMV. The BMV's address is on the Registration notice (BMV 4603F2X). (Note: if a pre-addressed stamped envelope is not included, everything will be returned).

**OR**

**Option 2:** Ohio EPA will e-mail your certificate ID to you so that you can renew online at [www.Oplates.com](http://www.Oplates.com). If you would like to take advantage of this service, please include your e-mail address on the line below.

---

4. If your application is approved, you will receive an extension certificate. Once you receive your certificate, you may apply to renew your registration. For questions regarding your registration, title, etc. call the Bureau of Motor Vehicles (BMV) at 614-752-7800. Please allow up to 10 business days for Ohio EPA to process your application. If your application is denied, all materials will be returned to the mailing address you provide on page one.

**For questions regarding E✓Check call (614) 644-3059.**

5. **Please mail this application and additional documents to one of the following E-Check field offices, or stop in to have your extension processed immediately.**

**Ohio EPA, E✓Check**  
6751 Engle Rd., Ste. H  
Middleburg Hts., OH 44130-7900  
(440) 826-9498

**Ohio EPA, E✓Check**  
2190 Pinnacle Pkwy  
Twinsburg, OH 44087  
(330) 963-4479

**Ohio EPA, E✓Check**  
Lazarus Govt. Ctr.  
P.O. Box 1049  
Columbus, OH 43216-1049  
(614) 644-3059

6. Please remember that the hardship extension does not exempt your vehicle from testing. It simply extends the deadline, allowing up to six additional months for you to pass E-Check. You will not be able to renew your registration the following year until your vehicle has received a passing inspection certificate.