



Request for Approval of Outside Employment

Employee Name: Title/Classification:
Office/District/Division: Work Phone:

Outside Employment Information
Employer:
Type of Company:
Title of Outside Job:
Duration of Job (permanent, temporary, seasonal, etc.):
General estimate of type and amount of leave to be requested to perform duties of outside employment:

My signature below indicates that the outside employment will not interfere with my regularly scheduled duties in the Ohio Environmental Protection Agency and that my outside employment is not a conflict of interest with my employment with Ohio Environmental Protection Agency under Ohio's Ethics Law.

Submit completed form with your signature to OES.

Employee Name

Date

REVIEW:

OES Representative

Date

Director

Date

Comments:
[Four horizontal lines for text entry]