



**City of Avon
Storm Water Pollution Prevention Plan (SWPPP)**

**Avon City Hall
36080 Chester Road
Avon, Ohio 44011**

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Contact Person

The contact person for the Avon City Hall Building located at 36080 Chester Road is _____.

The contact person shall be responsible for the required site inspections, reporting changes in status to the storm water manager and assisting the storm water manager in the implantation, maintenance and revision of the SWPPP.

The contact person shall attend storm water meetings that relate to this and other facilities under the direction of the storm water manager.

Facility Inventory

1) Spills and Leaks

Releases from automobiles (parking lot)

Facility Best Management Practices (BMPs)

- a) Excess or spilled salt in parking lot be swept and picked up for proper disposal
- b) Impounded vehicles stored away from the drainage systems such as yard drains and roadway ditches. Allow for visual inspection of fluid leaks around the vehicle.
- c) Scrap materials and waste stored in an enclosed dumpster with the lid closed.
- d) Washing of machinery and vehicles shall be done were the conveying system is intercepted by the oil / water separator.
- e) Informational and educational material shall be available to the public in an area open and accessible to the public.

Spill Response Plan

- 1) When an oil, grease, fuel or hazardous substance spill occurs within the City Hall premises, (inside or outside the building), immediately locate and detain the spill.
- 2) Protect all drains from the spill entering the conveying system.
- 3) Use the “spill kit” to contain and absorb the spill if the spill is less than five (5) gallons.
- 4) For spills that are five (5) gallons or more, use the “spill kit” and immediately report the spill to the Fire Department.

Location of “spill kits”

City Hall Building Inspection Checklist
36080 Chester Road.

Date:

Inspector:

Parking Lot Area:

Monthly

Is parking lot swept and debris disposed of in a proper container? YES NO

Impounded Vehicles:

Monthly

Are the vehicles stored away from drainage system? YES NO

Are vehicles leaking fluids? (visual inspection)

YES NO

Dumpster Containment:

Monthly

Is the dumpster container free of leakage? YES NO

Is the lid closed?

YES NO

Informational & Educational Material

Monthly

Have supplies of educational material been placed in an accessible area?

YES NO

Do supplies need to be replenished?

YES NO

Avon City Hall Site Map

Attachments