

COMPLIANCE ADVISORY PANEL

Meeting Minutes

November 4, 2010

Via WebEx online conference hosted by Ohio EPA, Central Office, Columbus

CAP members	Present: Anne Tyler, Bob Terry, Bill Hayes, Kara Allison Absent: Charles Marshall, Laurie Stevenson
Others present:	Rick Carleski, Mike Kelley, Ohio EPA/OCAPP

Note: As a result of not having a prearranged guest speaker for the scheduled in-person meeting format, the CAP members elected to conduct this meeting via WebEx.

Call to Order: Anne Tyler, CAP Chair, opened the meeting at 10:05 a.m. followed by introductions and roll call.

Approval of February 11, 2010 meeting minutes: The CAP approved the minutes of the August 12, 2010 meeting without corrections. Rick will post them on the CAP web page.

Update on CAP member appointments and 2011 meeting schedule: Rick reported Kara Allison was reappointed by Governor Strickland on September 10, 2010, extending until July 30, 2013. Terms for Charles Marshall and Bob Terry expire on June 19, 2011 and September 11, 2011 respectively. Tracy Freeman, Ohio EPA legislative liaison, received no responses to requests made to Rep. Batchelder's office (Anne's re-appointment) and Sen. Cafaro's office (vacant position).

The meeting schedule for 2011 is: February 10, May 12, August 11, and November 10.

Impact of Ohio mid-term elections on Ohio EPA: Laurie was unavailable to provide this update; item to be discussed at next meeting.

Discussion of 2009 Annual Report to U.S. EPA: Rick reported the annual activities report was submitted to U.S. EPA on August 25, 2010. Rick discussed the normal activity statistics and the success stories on pages 13-14 relating to the Envirocert and storm water outreach projects in our Northeast Ohio office and Dull Homestead, an OCAPP customer that received U.S. EPA's Environmental Stewardship Award.

Update on Auto Body Environmental Results Project: Rick reported the first phase is complete and consisted of each state conducting baseline visits of body shops in order to ascertain their present state of compliance with the federal NESHAP rule for body shops. OCAPP conducted 38 visits in Ohio as part of the 147 visits conducted region-wide. All data was entered into a common database for analysis. Each state developed a compliance checklist that included common questions for the federal NESHAP and state-specific requirements. The project is now in its second phase, which consists of outreach and voluntary submission of the compliance checklist. Approximately 2,200 shops will receive a packet containing the checklist and Notice of Compliance Status report form, which is due by March 11, 2011.

Since December 2009, OCAPP has participated in approximately 15 supplier-organized workshops around the state to educate body shop operators on the NESHAP requirements. These have been well

attended with 35-60 attendees each. Participation in additional workshops is expected for the next six months. OCAPP will be attending the annual meeting with U.S. EPA and Region 5 state programs in Chicago on November 8-10. The meeting includes training USEPA inspectors on the ERP baseline visit results in preparation for their inspections during phase three of the ERP project in mid-2011.

The Wisconsin small business assistance program is the lead and grant recipient for the project. The pooling of state resources has produced centralized data collection and mailing, web site with state-by-state contacts and resources, and a training video for completing the checklist. Rick displayed and discussed the features of the project web site located at bit.ly/autobodyproject

Update on OCAPP/CARC activities: OCAPP is finalizing its 2011 Environmental Compliance Calendar for Dry Cleaners. As in past years, OCAPP will work with the Ohio Cleaners Association, dry cleaning suppliers, and our district office inspectors in December to distribute this popular publication to Ohio's dry cleaners. Mike discussed the impact of the state's approximately \$8 billion budget deficit on Ohio EPA's budget. The Office of Budget and Management is currently reviewing state agency budget projections. Ohio EPA expects minimal effects, since the agency does not rely on any General Revenue Funds (GRF) and is funded through fees and federal grants.

OCAPP recommended to the director three finalists for the 2010 Environmental Stewardship Award, with an award ceremony scheduled for December. OCAPP is promoting its on-site pollution prevention assessments to non-utility companies that file annual reports for the Toxic Release Inventory (TRI) program. OCAPP partnered with the Ohio Dental Association in launching their Good DEED (Dedicated to Environmental Excellence in Dentistry) program. Good DEED is a voluntary program that uses a tiered approach for recognizing dental offices that use simple and innovative solutions to minimize the environmental impact of their practices on Ohio's environment. Clean Air Resource Center activities: no update provided as no representatives attended the meeting.

Agenda & Next Meeting: The next meeting is scheduled for **Thursday, February 10, 2011 via WebEx.**

Suggested agenda items for next meeting:

- Impact of fall 2010 elections on Ohio EPA and CAP appointments
- Update on Auto Body ERP
- Recap of November 2010 meeting with U.S. EPA Region 5
- Updates on OCAPP publications, dry cleaner outreach, and Environmental Stewardship Awards

Adjournment: The meeting adjourned at 11:30 a.m.

Respectfully submitted,

Rick Carleski, OCAPP Supervisor/CAP Secretariat