



John R. Kasich, Governor
Mary Taylor, Lt. Governor
Craig W. Butler, Director

Wednesday, February 26, 2014

Re: Solid Waste Management District Annual District Review (ADR) Revised Form – Public Comments

Thank you for your interest in reviewing and commenting on the revised Annual District Review (ADR) form for 2013. The Ohio EPA Planning Unit undertook this effort in response to several comments heard during the Ohio Solid Waste Management Review process; those comments made it clear that many interested parties see value in the ADR as a process, but the form had become outdated and was in need of an overhaul.

The newly revised form contains a number of changes that seek to simplify the layout and organization as well as increase its value as a tool for reviewing annual progress (instead of simply a reporting tool). To meet that end, the following changes have been made:

1. Significant changes in the flow of the form;
2. Update of SWMD and Contact Information page;
3. Update of Recycling Data Page to include new categories;
4. Update of SWMD Report Year Information to include more open-ended questions for greater analysis and understanding of WHY things happen;
5. Simplification of Pay-As-You-Throw (PAYT) table;
6. Simplification of Fees & Funding page;
7. Simplification of Out-of-State-Waste page;
8. Elimination of Hazardous Waste details program pages;
9. Elimination of Scrap Tire program details pages; and
10. Elimination of Non-Creditable Materials Table.

Ohio EPA is interested in your feedback and is open to making additional changes before issuing the form for use in March 2014. Please review the new form and provide any written comments to Christopher Germain at Christopher.germain@epa.ohio.gov by **Friday, March 7, 2014 at 5:00pm EST**.



Calendar Year 2013 Annual District Review (ADR)

Prepared in accordance with OAC 3745-27-90 (F)

Ohio EPA must receive the completed form by June 1, 2014

I. SOLID WASTE MANAGEMENT DISTRICT (SWMD) CONTACT INFORMATION

1. Name of primary SWMD contact:		(Reserved for date stamp – please do not write in this section)
2. Title of the person listed in #1:		
3. SWMD address and telephone numbers:		
City:	State:	Zip: -
4. Name of SWMD:		Phone - General: () - Phone – Direct: () - Mobile: () - Fax: () -
5. Email address of #1	6. General SWMD Email Address:	
7. Web site:		
8. Name of person responsible for filling out this review:	9. Title/Organization of #8	

II.A CONTACT INFORMATION FOR CURRENT POLICY COMMITTEE CHAIR -OR- BOARD OF TRUSTEES CHAIR

Name:	Date he/she assumed role: / (mm / yyyy)	Phone: () - x
Address:		Fax: () - E-mail:
City:	State: OH	Zip: -

II.B CONTACT INFORMATION FOR CURRENT PRESIDENT OF THE BOARD OF DIRECTORS (IF APPLICABLE)

Name:	Date he/she assumed role: / (mm / yyyy)	Phone: () - x
Address:		Fax: () - E-mail:
City:	State: OH	Zip: -

III. SWMD WASTE REDUCED AND RECYCLED [OAC 3745-27-90 (F)(3)]

Table III.1 SWMD Recycling (Tons)

NOTE: Please read the separate ADR instruction document carefully before filling out this table.				
Projected Recycling for 2013 (tons):			Projected Composting for 2013 (tons):	
Res/Comm:	Industrial:	Total:		
Recyclable Categories	2012 Residential/ Commercial Tons	2013 Residential/ Commercial Tons	2012 Industrial Tons	2013 Industrial Tons
1. Appliances / "White Goods"				
2. Lead-Acid Batteries ¹				
3. Dry Cell Batteries ¹				
4. Food (Composting) ²				
5. Food (Other)				
6. Glass				
7. Household Hazardous Waste ¹				
8. Ferrous Metals				
9. Non-Ferrous Metals				
10. Corrugated Cardboard				
11. All Other Paper				
12. Plastics				
13. Scrap Tires (tons)				
14. Textiles				
15. Used Motor Oil ¹				
16. Wood				
17. Yard Waste				
18. Commingled Recyclables				
19. Electronics ¹				
20. Ash (recycled ash only)				
21. Non-Excluded Foundry Sand				
22. Rubber				
23.				
24.				
25.				
26.				
27.				
28.				
31. Recycling Subtotals				
Source / Volume Reduction and Incineration				
32. Source Reduction (2013)				
33. Incineration				
34. Subtotal of lines 32 and 33				
35. Grand Totals				
		1. Please see page 7 of the ADR Instructions for information on how to complete these rows. 2. Do report non-solid food oils from commercial or industrial sources in this row.		

III. SWMD WASTE REDUCED AND RECYCLED [OAC 3745-27-90 (F)(3)] (Continued)

IMPORTANT NOTICE: When reviewing data submitted with the ADR, Ohio EPA evaluates the data for consistency with data from previous years and for quantities that seem particularly unusual for a given material. Ohio EPA encourages SWMDs to do the same evaluation of the data prior to submitting the ADR. SWMDs are encouraged to provide supporting data and documentation whenever possible for the recycling numbers reported in this section, and are encouraged to contact Ohio EPA with any questions.

III (A). Source(s) and Date(s) of Information for Table III.1

Source(s) of data reported in Section VI (check all that apply)	Calendar Year(s)
<input type="checkbox"/> survey of recycling collection programs or activities	_____
<input type="checkbox"/> survey of recycled material brokers, processors, or scrap dealers	_____
<input type="checkbox"/> survey of industries	_____
<input type="checkbox"/> other(s) (specify): _____	_____
<p>If generator data from a survey conducted prior to 2013 were used in Section VI, then the District should have verified the current status of the generator(s) during the report year. For more information on this requirement please refer to the criteria for reporting survey data from previous years on page 6 of the ADR Instructions.</p> <p>Indicate the method(s) used to verify the current status of any generators whose data from a survey prior to 2013 were used (if applicable):</p>	
<input type="checkbox"/> Phone <input type="checkbox"/> Web <input type="checkbox"/> Business Directory (explain): <input type="checkbox"/> Other Method (explain):	
Attach additional sheets as necessary. If additional data are attached please check here: <input type="checkbox"/>	

III (B). Conversion factors used in the preparation of Table III.1

B.1.	The number of scrap tires was converted to tons using the following method(s):		
	<input type="checkbox"/> 1 Tire = 20 lbs.	<input type="checkbox"/> weighed w/ scales	<input type="checkbox"/> Other, explain here
B.2.	Conversion factors and calculations used to convert cubic yards of yard waste to tons:		
B.3.	Other conversion factors, calculations or methodology used to complete Table III.1:		

IV. BASIC SWMD INFORMATION AND PROJECTIONS FOR REPORT YEAR

1. Population of SWMD in 2013: *

2. Source(s) of population information:

* **NOTE:** If the SWMD was required to adjust its population in its current solid waste management plan (Plan), then report the adjusted population for the report year.

7. Please discuss any highlights, changes or accomplishments in 2013 (record usage, new programs, awards, etc...):

Empty text box for highlights, changes, or accomplishments in 2013.

8. Please discuss any challenges the District faced in 2013 (events, trends, continuing issues, etc...). Please specifically address how these challenges may have impacted recycling activities and/or data:

Empty text box for challenges faced in 2013.

9. Looking to 2014, please discuss anticipated activities or challenges and how the District intends to face them:

Empty text box for anticipated activities or challenges for 2014.

Attach additional sheets as necessary. If additional data are attached please check here:

V. FEES AND FUNDING

A. SWMD contract fees with facilities, haulers, etcetera:

Entity (party to contract)	Brief Description of Contract Fee

B. Funding issues that affected the SWMD's operations during the report year or new issues anticipated to affect the SWMD:

Blank text area for funding issues.

C. Significant changes in revenue and/or expenditures from Plan projections:

Provide a brief explanation if revenue and expenditures for the report year deviated significantly from those projected in the SWMD's currently approved Plan.

Blank text area for significant changes in revenue and/or expenditures.

Attach additional sheets as necessary. If additional data are attached please check here:

VI. VOLUME-BASED BILLING (“PAY-AS-YOU-THROW”) PROGRAMS

Table VI.1 Pay-As-You-Throw (PAYT) Disposal Programs

Name of the community (city, village, or township) served by the PAYT program	#HH ¹	What recycling services are available to residents in the community (check one)
		<input type="checkbox"/> Non-subscription curbside <input type="checkbox"/> Subscription curbside <input type="checkbox"/> Drop-off <input type="checkbox"/> None
		<input type="checkbox"/> Non-subscription curbside <input type="checkbox"/> Subscription curbside <input type="checkbox"/> Drop-off <input type="checkbox"/> None
		<input type="checkbox"/> Non-subscription curbside <input type="checkbox"/> Subscription curbside <input type="checkbox"/> Drop-off <input type="checkbox"/> None
		<input type="checkbox"/> Non-subscription curbside <input type="checkbox"/> Subscription curbside <input type="checkbox"/> Drop-off <input type="checkbox"/> None
		<input type="checkbox"/> Non-subscription curbside <input type="checkbox"/> Subscription curbside <input type="checkbox"/> Drop-off <input type="checkbox"/> None
		<input type="checkbox"/> Non-subscription curbside <input type="checkbox"/> Subscription curbside <input type="checkbox"/> Drop-off <input type="checkbox"/> None
		<input type="checkbox"/> Non-subscription curbside <input type="checkbox"/> Subscription curbside <input type="checkbox"/> Drop-off <input type="checkbox"/> None
		<input type="checkbox"/> Non-subscription curbside <input type="checkbox"/> Subscription curbside <input type="checkbox"/> Drop-off <input type="checkbox"/> None
		<input type="checkbox"/> Non-subscription curbside <input type="checkbox"/> Subscription curbside <input type="checkbox"/> Drop-off <input type="checkbox"/> None
		<input type="checkbox"/> Non-subscription curbside <input type="checkbox"/> Subscription curbside <input type="checkbox"/> Drop-off <input type="checkbox"/> None
		<input type="checkbox"/> Non-subscription curbside <input type="checkbox"/> Subscription curbside <input type="checkbox"/> Drop-off <input type="checkbox"/> None
		<input type="checkbox"/> Non-subscription curbside <input type="checkbox"/> Subscription curbside <input type="checkbox"/> Drop-off <input type="checkbox"/> None
		<input type="checkbox"/> Non-subscription curbside <input type="checkbox"/> Subscription curbside <input type="checkbox"/> Drop-off <input type="checkbox"/> None

If you would like to provide any additional information on these PAYT programs, please include that information here:

This page may be reproduced as necessary. Refer to Appendix B of the ADR Instructions for information on how to edit the electronic form.

1. Number of households participating in program

VII. OUT-OF-STATE WASTE DISPOSAL

If the SWMD maintains data on waste sent out-of-state then report it here. A more detailed explanation of what is required in this section is provided in the attached instructions

- Yes, the District has data to report (proceed to Table X-1)
- No, the District has no data to report (continue to next page)

		Amount of SWMD Solid Waste Disposed by Type of Waste (tons) ³				
OUT-OF-STATE Facility Name	State	Municipal Solid Waste	Industrial Solid Waste	Excluded Waste ¹	Other	Total
Out-of-State Disposal Total²						
<p>1. Excluded waste is defined as materials which are exempted or “excluded” from the definition of solid waste. Examples include non-toxic foundry sand, and non-toxic fly ash and bottom ash.</p> <p>2. Net total of solid waste disposed out-of-state. Waste that went through an out-of-state transfer station and disposed in an out-of-state landfill should be adjusted to eliminate double counting.</p> <p>3. All amounts are reported in tons. If conversion factors were used, then please list them here:</p>						

VIII. REVISIONS AND ADDITIONS TO SWMD RULES (attached)

Under Section 343.01(G) of the Ohio Revised Code, SWMDs have the authority to adopt rules after final Plan approval, provided the approved Plan authorizes the SWMD to do so. Please attach one copy of all final rules adopted and/or modified by the SWMD during 2012 [OAC 3745-27-90 (F)(5)].

Please check here if information pertaining to Section IX is attached to this report.

IX. STUDIES, SUBCOMMITTEES, PILOT PROJECTS, ETC.

Please report on the status of pilot-projects, studies and/or subcommittees in the SWMD’s approved Plan that are intended to evaluate, improve, change, test, etc. any new and/or existing programs. Please refer to the ADR Instructions for additional information on what programs to report on in this section.

- If a study, committee or pilot project is completed, list the outcome. If a final report was prepared, indicate how a copy of the report can be obtained.
- If a study, committee or pilot project is in progress, indicate the state of progress and whether the study is on schedule. Describe any milestones achieved to date.
- If a study was delayed or discontinued, enter a brief explanation of the situation.

No data to report (Note: Checking this box could constitute reporting “no activity” for a program).

Feedback: Suggestions for the revising the ADR Form:

X. STATUS OF PLAN IMPLEMENTATION TABLE

SWMD's shall complete the *Status of Plan Implementation Table*, in accordance with OAC §3745-27-90 (F).

The *Status of Plan Implementation Table* beginning on the next page includes all of the SWMD's programs that were included in its most recent Plan. Report the status of each program and what activity was carried out under each program during the report year.

DRAFT