



Notifier

Use of PDF and Faxed Copies of Manifests

By Jeff Mayhugh

Can a receiving facility return the signed copy of the manifest by e-mail (as a PDF) or faxing a copy back to the generator and still be in compliance with the manifest rules?

The short answer to this question is yes. Ohio's manifest regulations allow a designated receiving facility to send either the original of Copy 3 of the manifest (the copy marked designated facility to generator), or a legible copy of this page. The PDF file can be e-mailed to the generator.

According to Ohio's hazardous waste rules, generators must keep a copy of each signed manifest for three years from the date the waste was transported off site. The generator must maintain these e-mailed copies in a manner that would permit review by an Ohio EPA inspector. The generator may want to discuss the best method for making these records available for inspection with their specific DHWM inspector. To speak to a DHWM inspector, contact your respective [Ohio EPA District Office](#) or contact DHWM's Central Office at 614-644-2917.

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