

Guidance for Content of WRRSP Annual Reports¹

The Environmental Covenant requires an annual report²:

Compliance Reporting. Beginning with a submittal one year and 30 days after execution of this Covenant, the Owner shall annually submit to Ohio EPA and any Holders other than the Owner, written documentation describing the status of the Conservation Values which are the subject of this Covenant or the Plan, and verifying the extent to which the activity and use limitations remain in place and are being complied with in accordance with this Covenant and the Plan. The first of these reports shall cover the time period beginning with the date the Owner acquires title to the property and ending with the first anniversary of the execution of this Covenant. The documentation shall include a complete enumeration and description of any alterations or disturbances made to the Property or the Project that have occurred within or beyond the terms of the Covenant and the Plan that have not been identified in a previous compliance report.

Please do not use spiral or other bulky binding on your annual reports. Also, omit information that has been provided in other reports unless you are looking at trends, or if there is new information to report about a particular feature which affects this restoration effort.

- **Inventory of resources**
 - In the first annual report, provide the number of acres acquired fee simple and/or through easements.
 - Indicate acres restored in general and break that into riparian, floodplain and upland or wetland.
 - ◆ How do the restored acreages of various habitat types compare to those predictions in the restoration plan?
 - For subsequent annual reports, describe and quantify changes since the previous report.

- **Restoration or acquisition activity compared to the proposed schedule and plan.**
 - What worked best and least in implementing this WRRSP project? Did anything unexpected occur during the restoration/acquisition process?
 - Describe/document burns, floods, seeding/planting, monitoring results, stream channel restoration, etc.
 - If you re-vegetated an area, did you get the species diversity that you expected in the locations that you expected?
 - What work is done vs. what still needs to happen?
 - What kind of invasive species are you dealing with and what methods are being used to control them?
 - Describe any land use changes (ceasing of farming, conversion of habitat types).

¹ Your particular WRRSP may have additional reporting criteria agreed upon in your approved WRRSP plan.

² WRRSP projects completed pre-covenant must provide annual reports as indicated in the project management and maintenance plans.

- Have any new trails, structures, or park facilities been established in the project area? If so, please detail how this complies with the project's management plan and provide us with the locations on a map.
 - Would you do anything differently with regards to the restoration process in hind sight?

- **Water quality/ wetland quality**
 - List studies done on the property or in the water resource, and include any publications involving the studies or the property.
 - Has any monitoring been performed?
 - ♦ If so, please describe methods, locations, results and conclusions.
 - Provide a list of any new found species, trends for species of interests, etc.

- **Connected/related acquisitions/protection activities.**
 - Has any other funding been awarded/sought to enhance or expand this project?
 - ♦ Please list sources and amount of additional funding.
 - If applicable, please summarize the status/progress of removal of houses/structures from the property?
 - ♦ Indicate if it was consistent with the management plan and if the Ohio Historic Preservation Office reviewed the removal. If not, please explain.
 - Have any steps been taken towards establishing a mitigation bank on the WRRSP property or adjacent to the WRRSP property?

- **Public Interaction**
 - Summarize any noteworthy public activities that have taken place on the WRRSP property.
 - Estimate number of visitors to the WRRSP property.

- **State other observations regarding the effect of the project to date on wetland or water quality.**