

**WPCLF/WSRLA CONTRACT DOCUMENTS REVIEW**

<b>Funding Applicant:</b>	
<b>Project Name:</b>	<b>Project Number:</b>
<b>Date Bid Advertisement will start:</b>	<b>Date Bids will be opened:</b>
<b>Engineer's estimate of construction cost:</b>	
<b>Time of completion for work (e.g., 9 months):</b>	

Please provide the Section/Page number from the contract documents that corresponds with each item below.

**Program Requirements** -Any item checked as "No" must be explained on a separate sheet

- Yes  No EEO Certification Section/Page # \_\_\_\_\_
- Yes  No Certification Regarding Debarment & Suspension Section/Page # \_\_\_\_\_
- Yes  No Contract provisions describing DBE requirements Section/Page # \_\_\_\_\_
- Yes  No DBE Forms 6100-3, 6100-4 and 6100- 2 Section/Page # \_\_\_\_\_
- Yes  No Davis-Bacon wage rate requirements Section/Page # \_\_\_\_\_
- Yes  No American Iron and Steel Acknowledgement Form Section/Page # \_\_\_\_\_
- Yes  No Violating Facilities clause Section/Page # \_\_\_\_\_
- Yes  No Small Businesses in Rural Areas (SBRA) Section/Page # \_\_\_\_\_
- Yes  No Insurance Provisions for both the contractor and all subcontractors:
  - Yes  No Workers' Compensation
  - Yes  No Public Liability
  - Yes  No Property Damage
  - Yes  No Vehicle Liability
  - Yes  No Flood (if appropriate)
  - Yes  No Builders Risk (can be held by owner instead)
- Yes  No Material Testing (statement regarding testing for specifications) Section/Page # \_\_\_\_\_
- Yes  No Project-specific continuous service/treatment provisions Section/Page # \_\_\_\_\_
- Yes  No WPCLF/WSRLA Change Order form & instructions Section/Page # \_\_\_\_\_
- Yes  No Bid proposal forms (necessary for determining loan eligibility) Section/Page # \_\_\_\_\_

**Other Contract Requirements**

- N/A - superseded by local requirements
- Yes  No Text of the bid advertisement Section/Page # \_\_\_\_\_
- Yes  No Engineer's estimate of cost for construction Section/Page # \_\_\_\_\_
- Yes  No Description of how the bid price, including any alternates, is determined Section/Page # \_\_\_\_\_
- Yes  No Notice to Proceed form Section/Page # \_\_\_\_\_
- Yes  No Any material or equipment designated from a "sole source?" Section/Page # \_\_\_\_\_  
If yes, attach a description and justification for each item.
- Yes  No Bid includes a dedicated contract contingency/allowance amount Section/Page # \_\_\_\_\_  
Contract contingency is  a fixed dollar amount  a fixed percentage of the contract total

**Ohio Revised Code Requirements** - The following are required for municipalities (cities, villages, counties, sewer districts) but may be superseded by local charter or other local requirements.

- N/A - superseded by local requirements  N/A - not a municipality
- Yes  No Bid Guarantee in the form required by ORC Section/Page # \_\_\_\_\_
- Yes  No Payment and Performance Bonds in the form required by ORC Section/Page # \_\_\_\_\_
- Yes  No Provisions for payment retention in conformance with ORC Section/Page # \_\_\_\_\_
- Yes  No A specific time for completion of the work Section/Page # \_\_\_\_\_

Checklist Prepared by: \_\_\_\_\_

Phone or E-mail \_\_\_\_\_