



John R. Kasich, Governor  
Mary Taylor, Lt. Governor  
Craig W. Butler, Director

To: Ohio Toxic Release Inventory (TRI) Reporting Facilities  
From: Ohio EPA TRI Program (Muhammad Elsalahat)  
Date: April 25, 2016  
Re: **TRI Filing for Reporting Year 2015 (RY 2015) due July 1, 2016**

The Ohio EPA-TRI program would like to remind you that the deadline to submit TRI forms for RY 2015 is midnight on July 1, 2016.

Ohio EPA participates in the TRI State Data Exchange (CDX) System through which U.S. EPA automatically forwards your TRIMEweb submission directly to our Ohio database. Once you certify your electronic TRI submission to U.S. EPA, your facility has successfully satisfied your reporting obligation to both U.S. EPA and Ohio EPA.

**In Ohio, reporting facilities are still obligated by Ohio Administrative Code 3745-100-12, to submit a TRI filing fee to Ohio EPA. The filing fee is not dependent upon the manner in which the reports are submitted (e.g., through the federal CDX system or in hard copy format). The fees are used to implement and administer the Ohio TRI Program. The fee worksheet can be downloaded at: <http://epa.ohio.gov/portals/27/tri/tri/trifee.pdf>**

Ohio EPA has created a voluntary “negative” report that can be used by facilities that filed a TRI report for the previous reporting year, but are no longer required to complete a TRI report. If you reported last year for reporting year 2014, but find your facility not having to report for 2015, we request that you complete the “negative form” so that we will know why you have not filed a TRI report. The submission of a negative report is not required by Ohio law, and no filing fee is required with a negative report. The negative report, and other TRI related material can be found at:

<http://epa.ohio.gov/dapc/tri/tri.aspx>

**The following are Important Information for Reporting Year (RY) 2015**

**Electronic Reporting of Toxics Release Inventory Data:**

U.S. EPA finalized the Electronic Reporting of Toxics Release Inventory Data rule, which requires facilities to submit non-trade secret TRI reporting forms electronically to U.S. EPA. The rule was published in the Federal Register on August 27, 2013 (78 FR 52860) and became effective on January 21, 2014. Reports due July 1, 2016 for RY 2015 must be submitted to U.S. EPA electronically using TRI-MEweb. Reports that are not submitted electronically using TRIMEweb will not be processed as acceptable submissions. However, facilities submitting TRI reports containing trade secrets will still submit their reports to U.S. EPA on paper, not via TRIMEweb. This electronic reporting requirement includes late submissions for prior reporting years, revisions, and withdrawals.

### **New TRI Chemicals:**

**Nonylphenol Category:** A rule was published on September 30, 2014, (79 FR 58686) adding a nonylphenol category to the TRI list of reportable chemicals. Reporting forms will be due July 1, 2016 for nonylphenol if TRI chemical use and other thresholds are met.

### **Adding new POTW Transfer Quantities in Section 6.1:**

TRI-MEweb now provides enhanced functionality in Sec 6.1 to search and add nearby POTWs using a map-based interface. The POTWs with accurate geo-coding information are displayed in the map view. The search criterion has been expanded to include NPDES IDs.

### **Withdrawal Comment:**

TRI-MEweb now provides an option to enter a comment when withdrawing a Reporting Form R, after selecting a withdrawal reason code. This withdrawal comment can be reviewed under Section 9.1 of your form.

### **Multi-Part Reporting:**

Beginning in RY 2015, TRI-MEweb automatically creates parts for your facility if your facility reported as a multi-part in the previous reporting year. TRI-MEweb also displays mouseover text with definitions for multi-part reporting facilities on the Welcome, My Facilities and Prepare tabs. The button to create additional parts for your facility is now called “Multi-establishment manager” on the Select a Facility page.

### **Facility Management:**

In RY 2015, it's now easier to manage your facility's information. You can create, edit or delete your facility information right from the My List of Facilities page. The facilities you have access to will appear in a list or map view on this page. Facilities that have insufficient location data are not displayed on the map, but you will be able to update the locational information for these. Note that for multi-establishment facilities, part information is not viewable on the map. This mapping feature is also available when editing a single facility on the Edit Facility page for the current reporting year.

Contacts:

#### **State:**

Ohio EPA TRI Program- 614-644-2260

Muhammad Elsalahat ([muhammad.elsalahat@epa.ohio.gov](mailto:muhammad.elsalahat@epa.ohio.gov))

#### **Federal:**

CDX Help Desk- 1-888-890-1995

CDX e-mail address- [helpdesk@epacdx.net](mailto:helpdesk@epacdx.net)

CDX web address- [www.epa.gov/cdx/](http://www.epa.gov/cdx/)

U.S. EPA TRI web address: [www.epa.gov/tri/](http://www.epa.gov/tri/)

TRI-MEweb site address: [www.epa.gov/tri/report/software/trimeweb/index.htm](http://www.epa.gov/tri/report/software/trimeweb/index.htm)

U.S. EPA TRI Information Center- 1-800-424-9346 (Select option 3)